3rd Project Writing Camp:

Developing a successful proposal for the

**SME INSTRUMENT Phase 2** Teaming Call

Name of the organization and participant

Section 3 - template

# Implementation

## Work plan – Work packages and deliverables

### List of work packages

| **Work package No** | **Work Package Title** | **Lead Participant No** | **Lead Participant Short Name** | **Person-Months** | **Start Month** | **End month** |
| --- | --- | --- | --- | --- | --- | --- |
| WP1 |  |  |  |  | MXX | MXX |
| WP2 |  |  |  |  | MXX | MXX |
| WP3 |  |  |  |  | MXX | MXX |
| WP4 |  |  |  |  | MXX | MXX |
| WP5 |  |  |  |  | MXX | MXX |
| WPXX |  |  |  |  | MXX | MXX |
|  | **Total months** |  |  | **0.00** |  |  |

### Description of the work packages

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Work package number** | **WP1** | **Start Date or Starting Event** | | Mxx |
| **Work package title** |  | | | |
| **Participant number** | 1 | | 2 | |
| **Short name of participant** |  | |  | |
| **Person/months per participant:** | 0.00 | | 0.00 | |

|  |
| --- |
| **Objectives**   * .. * .. |

|  |
| --- |
| **Description of work**  **Task 1.1: Task title**  (Leader: XX, Duration: MXX-MXX) |

|  |
| --- |
| **Deliverables**  **[D1.1 Deliverable title ]**: (Leader: XX, MXX, Type, Dissemination level) |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Work package number** | **WP2** | **Start Date or Starting Event** | | Mxx |
| **Work package title** |  | | | |
| **Participant number** | 1 | | 2 | |
| **Short name of participant** |  | |  | |
| **Person/months per participant:** | 0.00 | | 0.00 | |

|  |
| --- |
| **Objectives**   * .. * .. |

|  |
| --- |
| **Description of work**  **Task 2.1: Task title**  (Leader: XX, Duration: MXX-MXX) |

|  |
| --- |
| **Deliverables**  **[D2.1 Deliverable title ]**: (Leader: XX, MXX, Type, Dissemination level) |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Work package number** | **WP3** | **Start Date or Starting Event** | | Mxx |
| **Work package title** |  | | | |
| **Participant number** | 1 | | 2 | |
| **Short name of participant** |  | |  | |
| **Person/months per participant:** | 0.00 | | 0.00 | |

|  |
| --- |
| **Objectives**   * .. * .. |

|  |
| --- |
| **Description of work**  **Task 3.1: Task title**  (Leader: XX, Duration: MXX-MXX) |

|  |
| --- |
| **Deliverables**  **[D3.1 Deliverable title ]**: (Leader: XX, MXX, Type, Dissemination level) |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Work package number** | **WP4** | **Start Date or Starting Event** | | Mxx |
| **Work package title** |  | | | |
| **Participant number** | 1 | | 2 | |
| **Short name of participant** |  | |  | |
| **Person/months per participant:** | 0.00 | | 0.00 | |

|  |
| --- |
| **Objectives**   * .. * .. |

|  |
| --- |
| **Description of work**  **Task 4.1: Task title**  (Leader: XX, Duration: MXX-MXX) |

|  |
| --- |
| **Deliverables**  **[D4.1 Deliverable title ]**: (Leader: XX, MXX, Type, Dissemination level) |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Work package number** | **WP5** | **Start Date or Starting Event** | | Mxx |
| **Work package title** |  | | | |
| **Participant number** | 1 | | 2 | |
| **Short name of participant** |  | |  | |
| **Person/months per participant:** | 0.00 | | 0.00 | |

|  |
| --- |
| **Objectives**   * .. * .. |

|  |
| --- |
| **Description of work**  **Task 5.1: Task title**  (Leader: XX, Duration: MXX-MXX) |

|  |
| --- |
| **Deliverables**  **[D5.1 Deliverable title ]**: (Leader: XX, MXX, Type, Dissemination level) |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Work package number** | **WPX** | **Start Date or Starting Event** | | Mxx |
| **Work package title** |  | | | |
| **Participant number** | 1 | | 2 | |
| **Short name of participant** |  | |  | |
| **Person/months per participant:** | 0.00 | | 0.00 | |

|  |
| --- |
| **Objectives**   * .. * .. |

|  |
| --- |
| **Description of work**  **Task x.1: Task title**  (Leader: XX, Duration: MXX-MXX) |

|  |
| --- |
| **Deliverables**  **[Dx.1 Deliverable title ]**: (Leader: XX, MXX, Type, Dissemination level) |

### List of major deliverables

| **Del. No.** | **Deliverable name** | **WP No.** | **Lead participant** | **Type** | **Dissemination level** | **Delivery date** |
| --- | --- | --- | --- | --- | --- | --- |
| 1 |  |  |  |  |  |  |
| 2 |  |  |  |  |  |  |
| 3 |  |  |  |  |  |  |
| 4 |  |  |  |  |  |  |
|  |  |  |  |  |  |  |

### Pert chart

### Gantt chart

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Work packages/Tasks** |  | **Duration** | | | | | | | | | | | |
|  | **Months** | | | | | | | | | | | |
| **Duration** | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 |
|  | **MXX - MXX** |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |

## Management structure and procedures

* Describe the organisational structure and the decision-making
* Explain why the organisational structure and decision-making mechanisms are appropriate to the complexity and scale of the project;

### List of milestones

| **MS number** | **Milestone name** | **Related WP(s)** | **Estimated date** | **Means of verification** |
| --- | --- | --- | --- | --- |
| MS 1.1 |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

### Risk Management

| ***Risk Description*** | ***WP(s)*** | **Proposed risk-mitigation measures*(Initial Contingency Plan)*** |
| --- | --- | --- |
| ***Technical Risks*** | | |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
| ***Operational/Functional Risks*** | | |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
| ***Management Risks*** | | |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

## Consortium as a whole

* Describe the consortium
* How will it match the project’s objectives, and bring together the necessary expertise?
* How do the members complement one another (and cover the value chain, where appropriate)?
* In what way does each of them contribute to the project?
* Show that each has a valid role, and adequate resources in the project to fulfil that role
* If applicable, describe the industrial/commercial involvement in the project to ensure exploitation of the results and explain why this is consistent with and will help to achieve the specific measures which are proposed for exploitation of the results of the project.

## Resources to be committed

| **Participant number** | **Participant**  **short name** | **WP1** | **WP2** | **WP3** | **WP4** | **WP5** | **WP6** | **Total Person Months** |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **1** |  |  |  |  |  |  |  |  |
| **2** |  |  |  |  |  |  |  |  |
| **3** |  |  |  |  |  |  |  |  |
| **Total P/M** |  |  |  |  |  |  |  |  |

|  |  |  |
| --- | --- | --- |
| **Participant Number/Short Name** | **Cost (€)** | **Justification** |
| **Travel** |  |  |
| **Equipment** |  |  |
| **Other goods and services** |  |  |
| **Total** |  |  |