

MSCA Cofund Training

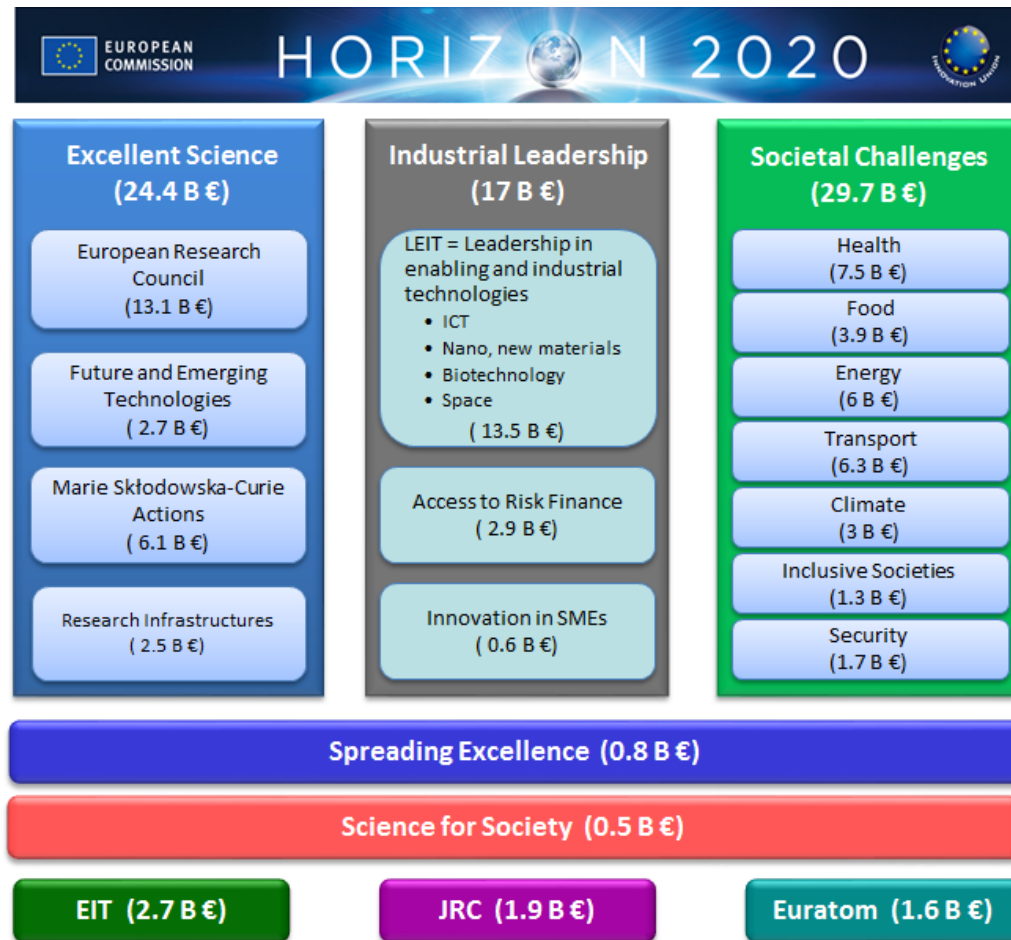
Ankara July 2017

Introduction

- With a Kahoot!
- Take your tablet/smartphone, go to **kahoot.it** and enter the game pin and a name.
- Your name will not be registered anywhere



Horizon2020



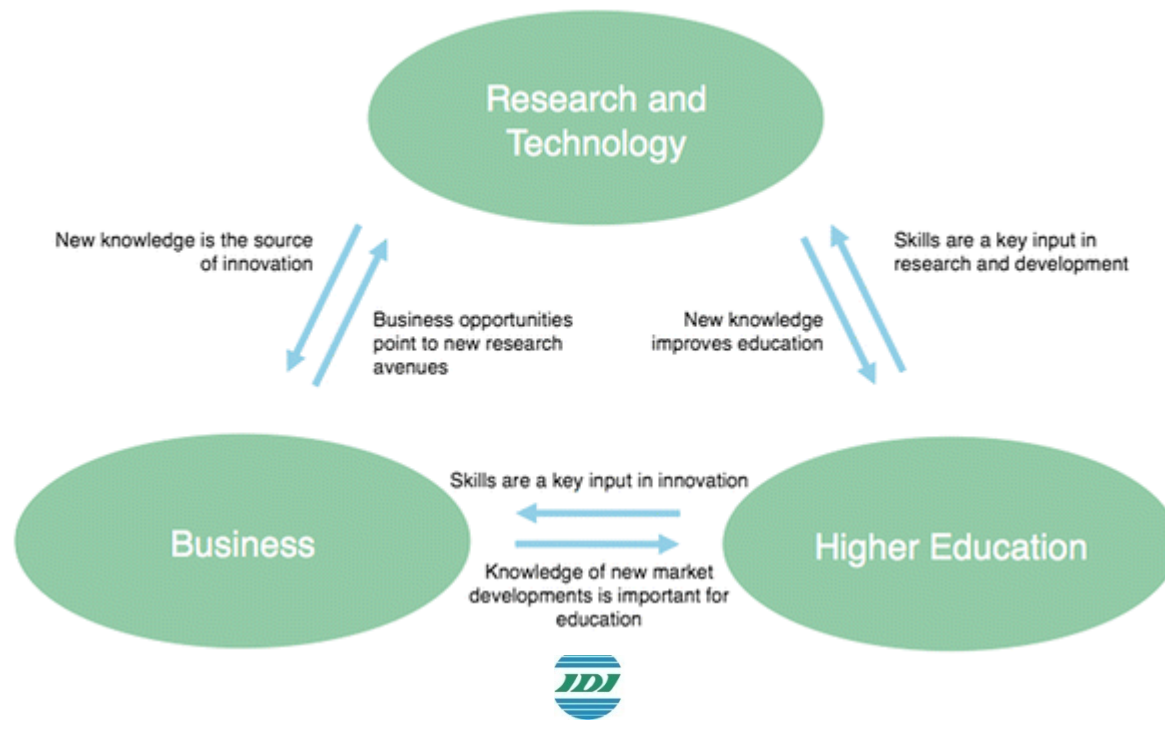
Intro Excellence Pillar

- Ensure a steady stream of world-class researchers to Europe
- Make Europe an attractive location for the world's best researchers
- Raise the level of excellence in Europe's science base
- Make the EU research and innovation system more competitive on a global scale

Policy background

Some Europe 2020 priorities:

- Keep Europe at the forefront of science
- Boost competitiveness and support the creation of jobs and new sources of growth
- Support further development and consolidation of the European Research Area



The Marie Skłodowska-Curie Actions



<https://www.youtube.com/watch?v=S-fDoxerKeA&feature=youtu.be>

Features of the MSCA

- Open to all career stages and nationalities
- Bottom-up approach
- Attractive career and knowledge-exchange opportunities through mobility
- Excellent and innovative research training
- International, intersectoral and interdisciplinary (triple I dimension)
- Development of knowledge and enhancement of skills

MSCA Objectives

- «Ensure the optimum development and dynamic use of Europe's intellectual capital in order to generate new skills, knowledge and innovation.»

Workprogramme MSCA

Budget 2014-2020: € 6.162 Million

Purpose



Horizon 2020

Work Programme 2016 - 2017

3. Marie Skłodowska-Curie Actions

MSCA-COFUND-2017: Co-funding of regional, national and international programmes

Objective: The COFUND scheme aims to stimulate regional, national or international programmes to foster excellence in researchers' training, mobility and career development, spreading the best practices of Marie Skłodowska-Curie actions.

This will be achieved by co-funding new or existing regional, national, and international programmes to open up to, and provide for, international, intersectoral and interdisciplinary research training, as well as transnational and cross-sectoral mobility of researchers at all stages of their career.

Main Features

- €80 Million in 2017
- Maximum €10 Million per single applicant per call
- Duration of projects: Minimum 3 years, maximum 5 years
- Fellowships: Minimum 3 months
- EU contribution to cover living allowances for researchers and management costs
- Minimum living allowance fixed in the work programme

Main Features

- Each single application must only address the doctoral or the fellowship programme
- But more than one application can be submitted
- Recruited researchers must respect the same mobility rule as MSCA IF or ITN
- Unless prohibited by national law all fellows (including doctoral fellows) must be recruited on a work contract
- In the doctoral programme all fellows must be registered for a PhD

Scope

- International, intersectoral and interdisciplinary research training, as well as transnational and cross-sector mobility of researchers at all stages of their career
- Possibilities of synergies with structural funds
- Opportunities for researchers from all countries
- Researchers to comply with the mobility rules of the MSCA
- Open and transparent recruitment, vacancies widely publicised

Cofund: two modes

- Mono-beneficiary
- Legal entities (public and private) established in Member States (e.g. Italy) or Associated countries (e.g. Turkey) and international European Interest Organisations (e.g. CERN)

- Cofund 2018:

12.4.2018 – 27.9.2018

€80 Million Euro



**Doctoral
Programmes**



**Fellowship
Programmes**

EU contribution

EU contributes to living allowance for contracts with full social security:

- **ESR: €1855 per person-month**
- **ER: € 2625 per person-month**

EU contribution to management costs:

- € 325 per person-month

Minimum amounts for monthly living+mobility allowances:

- ESR: €2597
- ER: €3675
- Other cost items may be funded through other resources

You can use the MSCA – IF scheme as orientation

Example (Fellowship programme – ER)

Cost item	Total cost [€ per person-month]	EU contribution [€ per person-month]
Living allowance	4800	2625
Mobility allowance	500	
Research costs	500	
Management costs	600	325
Indirect costs	600	
Total	7000	2950

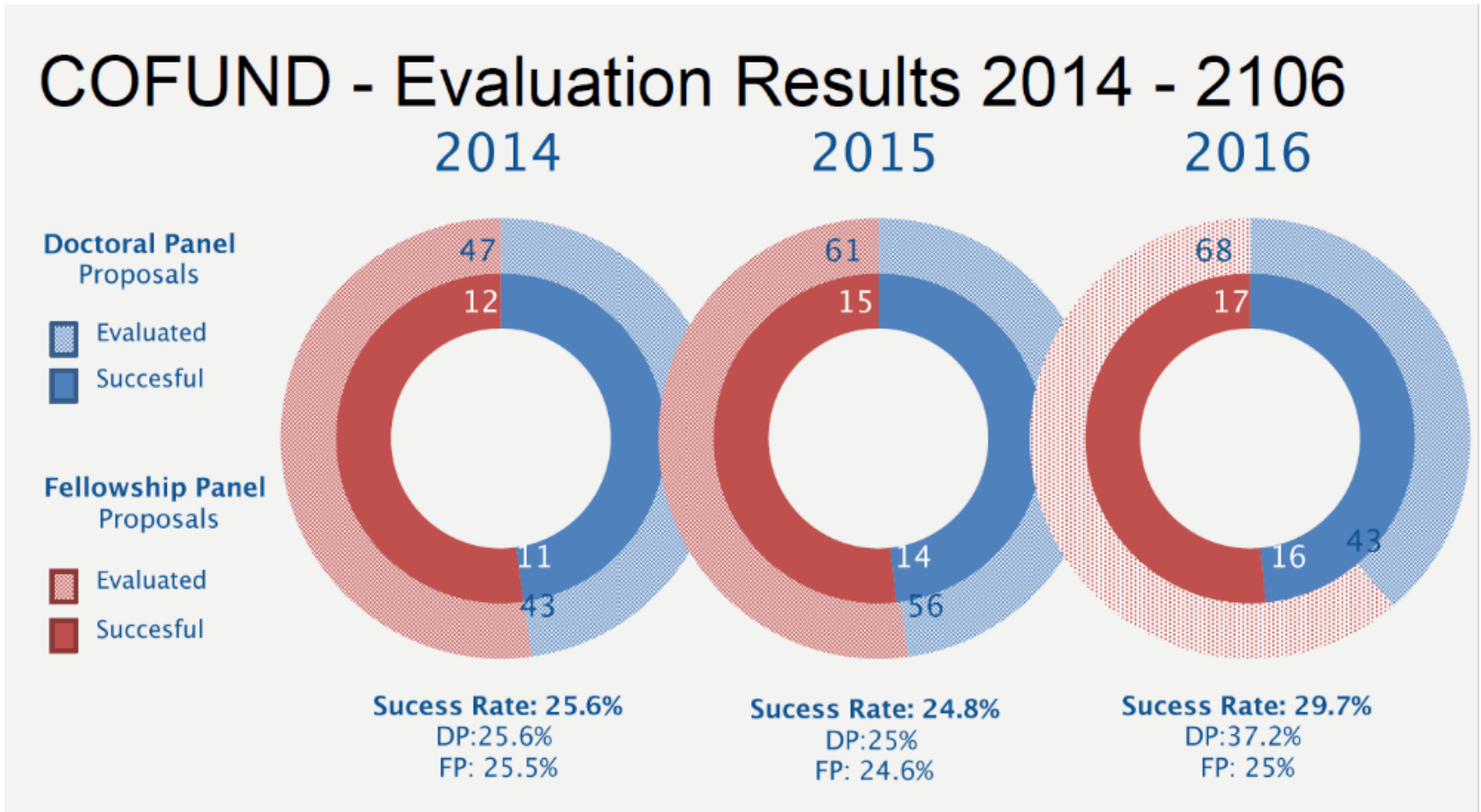
Initial thoughts

- Does my institution have the budget to co-fund the Programme (in the long run)?
- Do we have the necessary support: Strategic, administrative, technical, legal,...
- No recruitment scheme!
- Structuring effects are welcome
- Development to become a very attractive host institution
- High investment at an early stage but very low marginal costs and a very high return of investment in future years
- Investment in human resources
- in particular for innovation aspects

Some Statistics

- Cofund 2016 call: 124 proposals were received out of which 13 were not eligible. 111 were evaluated.
- 20 countries submitted eligible proposals.
- 16 doctoral and 17 fellowship programmes are funded. This will account for approximately 1000 fellowships.

Some Statistics



CERN COFUND Example

- <https://www.youtube.com/watch?v=K6p8Yil5xBI>



How does it work? From writing – submission – evaluation



[Call budget overview](#)
CALL: MARIE SKŁODOWSKA-CURIE CO-FUNDING OF REGIONAL, NATIONAL AND INTERNATIONAL PROGRAMMES
Call Identifier: H2020-MSCA-COFUND-2017
Publication date: 14 October 2018

 Horizon 2020 [H2020 website](#)
Call: Excellent Science
Work Programme Year: H2020-2016-2017
Work Programme Part: Marie Skłodowska-Curie Actions

Call updates [+ More](#)
• **05 April 2017 00:30** The submission session is now available for: MSCA-COFUND-2017(MSCA-COFUND-PP-MSCA-COFUND-19)

Topics and submission service

To access the Submission Service, please **select the TOPIC** of your interest and then open the Submission Service tab.

To access existing draft proposals, please login to the portal and select My Proposals from the My Area menu.

Status
<input checked="" type="checkbox"/> Forthcoming
<input checked="" type="checkbox"/> Open
<input checked="" type="checkbox"/> Closed



Evaluation

Each proposal will be assessed independently by at least three experts chosen by the REA from the pool of experts

- 0 – **The proposal fails** to address the criterion or cannot be assessed due to missing or incomplete information.
- 1 – **Poor.** The criterion is inadequately addressed, or there are serious inherent weaknesses.
- 2 – **Fair.** The proposal broadly addresses the criterion, but there are significant weaknesses.
- 3 – **Good.** The proposal addresses the criterion well, but a number of shortcomings are present.
- 4 – **Very good.** The proposal addresses the criterion very well, but a small number of shortcomings are present.
- 5 – **Excellent.** The proposal successfully addresses all relevant aspects of the criterion. Any shortcomings are minor.

Evaluation

3 award criteria

(weighting: 50%/ 30%/ 20%)

Overall threshold of 70%

applies to total score

Proposals ranked within panels by overall score

Proposals funded in ranking order

Excellence	Impact	Quality and efficiency of the implementation
Quality of the selection / recruitment process for the researchers (transparency, composition and organisation of selection committees, evaluation criteria, equal opportunities)	Enhancing the potential and future career perspectives of researchers; Strengthening human resources on regional, national or international level	Coherence, effectiveness and appropriateness of the work plan
Quality of the research options offered by the programme In terms of science, Interdisciplinarity, intersectorality and level of transnational mobility	Aligning practices of participating organisations with the principles set out by the EU for human resources development in research and innovation	Appointment conditions of researchers
Quality of career guidance and training , including supervision arrangements, training in transferable skills	Quality of the proposed measures to exploit and disseminate the results	Competence of the participant to implement the programme
	Quality of the proposed measures to communicate the results to different target audiences	
Weighting		
50%	30%	20%
Priority in case of ex aequo		
1	2	3

An overall threshold of 70% will be applied to the total weighted score.

Proposal parts A and B

In Part A the applicant will be asked for administrative details and information that will be used in the evaluation and further processing of the proposal. **Part A constitutes an integral part of the proposal and will be reviewed by expert evaluators.** Details of the work the applicant is expected to carry out are described in Part B (see Annex 4 and 5 of this guide).

The electronic submission service provides guidance A, which includes the following sections:

Section 1: General information about the proposal
Section 2: Administrative data on the participating organisations
Section 3: Budget (request for funding in terms of costs)
Section 4: Ethics issues table
Section 5: Call specific questions

In drafting PART B of the proposal, applicants must follow the structure outlined below.

0. GENERAL DESCRIPTION OF THE PROGRAMME (Maximum 2 pages)

LIST OF PARTICIPATING ORGANISATIONS

START PAGE COUNT

1. EXCELLENCE
2. IMPACT
3. QUALITY AND EFFICIENCY OF THE IMPLEMENTATION

STOP PAGE COUNT

4. ETHICS ASPECTS
5. LETTERS OF COMMITMENT FROM PARTNER ORGANISATIONS

NB: Applicants must ensure that sections 1-3 do not exceed the limit of 30 pages.

Proposal parts -Excellence

- Excellence of the research programme;
- Quality of the research options in terms of interdisciplinary research options, intersectorality (mobility between the academic and non-academic sector) and international networking;
- Any other relevant point

Describe the training

- Training on research skills within the appropriate discipline(s) and/or to gain new skills;
- Support and/or additional training in non-research oriented transferable skills (i.a. grant writing, project management, IPR, entrepreneurship, training for job interviews, 'open science skills' (i.e. learn researchers how to open access to their publications, manage and share their research data, be trained in ethics and research integrity, on gender balance in teams and research content, learn to communicate with the general public and to even integrate citizens in research design and processes including through citizen science);
- Any other relevant point.

Selection process

Demonstrate the transparency of the selection process of the researchers

- Dissemination of the calls in appropriate ways;
- Information provided to the candidates (e.g. conditions of the fellowship, host institution, evaluation process, results, review/appeal, etc.);
- Eligibility criteria and application requirements;
- Any other relevant point.

■ Disseminate the call on Euraxess and on other big job platforms

- If necessary address female researchers by specific sites/newsletters (female networks)
- Give details about the nature of information
- Define eligibility criteria (MSCA Fellowships as guide)
- Describe the process of the application: What happens when the fellow submits the application? Outline every step

Selection process

Describe the organisation of selection process

- Composition of committees involved in the different stages of the process (i.e. eligibility check, evaluation, selection);
 - Selection of experts;
 - Fellows/Researchers' selection workflow and powers entrusted to the different actors;
 - Any other relevant point.
- Who is involved in the selection process internally and externally?
 - Who are your evaluators?
 - Who does what – communicates with whom – when and how?
 - Define the internal processes early on

Selection of the researchers

List the Evaluation Criteria

- Criteria/sub-criteria for the selection of researchers;
 - Any other relevant point (scoring, thresholds, etc.).
-
- How shall the researcher write the application?
 - What are your evaluation criteria?
 - How do you weigh each criterion and come up with a result?
 - How much will the interview phase weigh?

Equal opportunities

Ensure equal opportunities

- Equal opportunities are to be ensured in the implementation of the actions by a balanced participation of women and men, both at the level of supported researchers and that of decision-making/supervision/management structure;
 - Any other relevant point (i.a. equal opportunities for researchers with special needs, researchers displaced by conflicts and researchers that have undertaken a career break).
-
- What does your Cofund offer in terms of equal opportunities?
 - In committees/for the researchers
 - Gender mainstreaming and general inclusion policy of the Cofund

Excellence: An exercise

- Selection process:
- Discuss the selection process at your table
- Place the typical bodies of a selection process to set up a good workflow. Some cards might be superfluent – put them aside. If you need additional cards, write them.
- There is no wrong or right in this exercise!
- Time: 30 minutes

Research options (science, triple i dimension, mobility)

- Excellence of the research programme;
 - Quality of the research options in terms of interdisciplinary research options, intersectorality (mobility between the academic and non-academic sector) and international networking;
 - Any other relevant point
-
- What makes your research programme outstanding and better than others? What are the assets of your institution/s?
 - Address the triple I dimension properly: What do you offer in terms of interdisciplinary – intersectorality – internationality?

Supervision arrangements

- Supervision arrangements, quality and experience of supervisors should be described (especially for DP), as well as how progress of the fellows will be monitored and their career development promoted and guided.
 - Any other relevant point.
-
- Who can be a supervisor – how will supervisors be trained, monitored? How will progress of the fellows be monitored?
 - Career development plan including a short outline
 - Training

Trainings

Describe the training

- Training on research skills within the appropriate discipline(s) and/or to gain new skills;
- Support and/or additional training in non-research oriented transferable skills (i.a. grant writing, project management, IPR, entrepreneurship, training for job interviews, 'open science skills' (i.e. learn researchers how to open access to their publications, manage and share their research data, be trained in ethics and research integrity, on gender balance in teams and research content, learn to communicate with the general public and to even integrate citizens in research design and processes including through citizen science);
- Any other relevant point.

- What do you offer in terms of trainings? Research and transferable skills
- How do you motivate researchers to take part in trainings?
- Will you give ECTS?
- Link to personal career development plan

Impact

2. Impact

2.1 Enhance research international

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- A

2.2 Align set out by innovation

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2.3 Quality of the proposed measures to exploit and disseminate the results

- Describe plans and procedures for exploitation and dissemination of results towards the research and innovation community and other relevant stakeholders (e.g. industry, other commercial actors, professional organisations, policy makers) in order to achieve and expand potential impact of the programme. This includes the strategy to be adopted to ensure open access to publications and to research data (when appropriate) as well as promoting FAIR data management ;
 - Intellectual Property Rights issues (if relevant);
 - Any other relevant point.

2.4 Quality of the proposed measures to communicate the results to different target audiences

- Communication and public engagement strategy of the programme; in particular the approach envisaged to create awareness among the general public of the research work performed under the programme and its implications for citizens and society should be described;.
- Any other relevant point.

Career perspectives and human resources potential

- Describe how the potential and future career perspectives of selected researchers will be enhanced;
 - Outline how the proposed programme will impact on strengthening research human resources on regional, national or international level;
 - Any other relevant point.
-
- How will your researchers benefit from your programme?
 - What will make them better researchers compared to a 'normal' phd/postdoc position?
 - Human resources on regional, national or international level: Point it out for every level

Aligning practices of participating organisations with the principles set out by the EU for HR development in research and innovation

- Describe how the programme will contribute to the implementation of principles set out by the EU for the human resources development in R&I (such as Charter and Code²¹, or the Principles for Innovative Doctoral Training for DP) at the participating organisations;
 - For applicants having benefited from COFUND under previous calls (under Seventh Framework Programme or under Horizon 2020): explain how the new proposal adds value in relation to previous grant(s). This could for example take the form of enhancing the researchers' working conditions or of diversifying their training options. Added value could also take the form of increased networking with organisations in less represented countries or capacity building measures there.
 - Any other relevant point.
- Charter and Code/PIDT: Go through the points one by one and apply them for your programme where applicable
 - Previous Cofunds: Clearly show how you become even better! (More money – more flexibility – better infrastructure...)

Quality of the proposed measures to exploit and disseminate the results

- Describe plans and procedures for exploitation and dissemination of results towards the research and innovation community and other relevant stakeholders (e.g. industry, other commercial actors, professional organisations, policy makers) in order to achieve and expand potential impact of the programme. This includes the strategy to be adopted to ensure open access to publications and to research data (when appropriate) as well as promoting FAIR data management ;
 - Intellectual Property Rights issues (if relevant);
 - Any other relevant point.
- PEDR: Plan for Exploitation and Dissemination for Results
- Collaboration with your TTO
- Open Access and FAIR data management
- IP issues – how to deal with them when secondment / outgoing phases?
- Who holds the IP?
- <https://www.iprhelphdesk.eu/Fact-Sheet-Plan-for-the-Exploitation-and-Dissemination-of-Results-H2020>

Plan for Exploitation and Dissemination of Results: Example

Dissemination and Exploitation Plan (Incl. IPR)

<u>What</u> to be disseminated & exploited (Results)	IPR	S	W	O	T	To Whom	<u>How</u> Method	*Under which conditions	By Whom	**How much?	***How well?
Product 1											
Product 2											
...											
Services											
Know-how											
Patent											
...											

*Under which conditions: e.g. when a specific regulation is adapted, critical mass achieved, specific collaborators on board

** Resources should be roughly aligned with the dissemination and exploitation activities in Section 3 in the proposal template

***Examples of "How well": Dissemination & Exploitation Milestones

Quality of the proposed measures to communicate the results to different target audiences

- Communication and public engagement strategy of the programme; in particular the approach envisaged to create awareness among the general public of the research work performed under the programme and its implications for citizens and society should be described;.
 - Any other relevant point.
-
- Communication and public engagement are key (Open Science)
 - Set up a strategy (make it a milestone)
 - Citizen science
 - Activate the fellows and make it part of their training

Proposal Parts: Impact exercise

- Read the proposal text and discuss it at your table. Assign a score from 0 (complete failure) to 5 (excellent). Decimal points may be given (e.g 1.5). Write the score on the post-it and hand it back to me. We will discuss the result in the plenum, so prepare good arguments for your score! 😊
- Do NOT take photos of the text, do NOT take it with you. We will recollect it after the exercise. Thank you!
- There is no 'wrong' or 'right' – just step into the shoes of an evaluator for once.
- Time: 30 minutes

Implementation

3. Quality and efficiency of the implementation

3.1 Coherence, effectiveness and appropriateness of the work plan

Describe the management plan of the programme and the resources.

3.3 Competence of the participant to implement the programme

- Description of how the administrative, technical and human resources will be used to implement the programme.
- If known, description of [partner organisations](#) hosting and training the researchers and contributing financially to the programme (if applicable);
- Support offered to candidate researchers during the application/recruitment/implementation;
- Any other relevant point.

services/facilities;

- Employment conditions, including statutory working practices, social security coverage and social benefits;
- Compare the proposed working conditions proposed through the programme with the regional and/or national and/or sectoral ones;
- Any other relevant point.

Project Management

- <https://www.youtube.com/watch?v=0YBMfTorE6A>



Coherence, effectiveness and appropriateness of the work plan

- Describe the management plan of the programme and the resources; include a timeline or Gantt chart giving an overview of at least the:
 - Expected start and end date of the action (number of months);
 - Number of Calls;
 - Opening/Closing date of the call(s);
 - Number of fellowships offered per call;
 - Evaluation timeline;
 - Expected/planned start/end date of researchers' appointments.
 - Financial management and risk management/contingency plans of the programme;
 - Any other relevant point.
-
- Gantt Chart: Who does what and when and for how long and with whom?
 - How do you measure the progress (MS/Dlv)
 - Think it through in all practical implementations
 - Who is in charge of financial and risk management?

Implementation: Risk Assessment

- Murphy's law also applies for projects – so be prepared! Think through all potential risks
- Scientific and managerial risks
- Scientific risks can be dealt with on supervisor level
- Managerial risks are YOUR responsibility

Implementation: Risk assessment Exercise

Risk	Likelihood (1 to 5)	Weight (1 to 5)	Impact	Action (plan, control, monitor)	Mitigation measure
Not enough applications	2	4	8	Monitor	Widespread dissemination; reserve call;...
EVERY TABLE	DISCUSSES AND	INDICATES TO ME	ONE RISK	ON THEIR FLIPCHART	WITH
DETAILS ON	LIKELIHOOD,	WEIGHT,	IMPACT,	NATURE OF ACTION	AND COUNTER-MEASURE
TIME 10 MINUTES	THANK YOU!				

Workpackages, Milestones and Deliverables

- Workpackages for Cofund are largely predefined
- Adapt them to your proposal
- It might be a good idea to add a workpackage on Training and dissemination
- Do not overload your WPs with Milestones and Deliverables
- Milestones are 'stepping stones' (e.g. a website), and Deliverables are specific outputs (e.g. a report)

Milestones and Deliverables

- **Deliverables** are for defining payment (reports, prototypes, results etc.). When the deliverable is there you get paid.
- **Milestones** are checkpoints for measuring progress. For example - the report will be completed on the 18th Month (M18) of the project, or WP 1 will be complete by M9.
- You should have more Deliverables than Milestones

Appointment conditions of researchers

- Amounts that will be provided for the benefit of the researcher (e.g. living, mobility, travel and family allowances) and for the organisation that is hosting the researcher (contribution to research, training and networking costs, indirect costs);
 - Working conditions, institutional administrative support, and available services/facilities;
 - Employment conditions, including statutory working practices, social security coverage and social benefits;
 - Compare the proposed working conditions proposed through the programme with the regional and/or national and/or sectoral ones;
 - Any other relevant point.
- How much do the fellows earn? [Excel budget calculator](#)
- Outline the employment conditions in line with Charter&Code
- How does this make your Cofund an attractive employer?
- What else is there in terms of infrastructure and help for the fellows? (E.g. help for finding housing, collaboration with Euraxess helpdesk,...)

Competence of the participant to implement the programme

- Description of how the administrative, technical and human resources will be used to implement the programme.
 - If known, description of [partner organisations](#) hosting and training the researchers and contributing financially to the programme (if applicable);
 - Support offered to candidate researchers during the application/recruitment/implementation;
 - Any other relevant point.
- Go into detail: How much support do you have (in FTE) on administrative, technical and general human resources? (e.g. project manager, admin assistant, IT support,...)
 - Partner Organisations: Predefine them when possible. Make them committ (also financially) to their tasks
 - How will you support the applicants? Show practical, hands-on solutions (e.g. helpline, FAQ, video tutorial,...)

Ethics

- Add ethical self-assessment at application level
- Adhere to EU rules
- Establish an ethics committee

4. Ethics Aspects

All research activities in Horizon 2020 must respect fundamental ethics principles, including those reflected in the Charter of Fundamental Rights of the European Union²² and the relevant ethics rules of H2020. These principles include the need to ensure the freedom of research and the need to protect the physical and moral integrity of individuals and the welfare of animals.

Ethics is important for all research domains. Informed consent and confidentiality are as important for a sociological study as they are for clinical research.

In this context, please be aware that it is the applicants' responsibility to identify any potential ethics issues, to handle the ethics aspects of their proposal, and to detail how they plan to address them.

COFUND programmes often follow a bottom-up approach and it is often not known in advance if the fellowships to be funded will raise ethics issues. Therefore, it is important to describe how the proposal meets the European as well as the national legal and ethics requirements of the country or countries where the tasks raising ethics issues are to be carried out. In particular, applicants should take care to describe the ethics procedures that they will enforce in the execution of the programme.

In practice, this means that the successful COFUND programmes, when opening their calls for proposals, will have to detail the procedure to be followed for addressing proposals raising ethics issues.

Letters of commitment

- Do not forget them
- Have them signed and stamped
- Make them individual and show commitment (no template)

5. Letters of Commitment from Partner organisations

Please use this section to insert scanned copies of the letters of commitment from the [partner organisations](#).

The [partner organisations](#) identified in the proposal must provide a letter of commitment specifying their precise role in the programme, as well as the amount of their financial contribution if any.

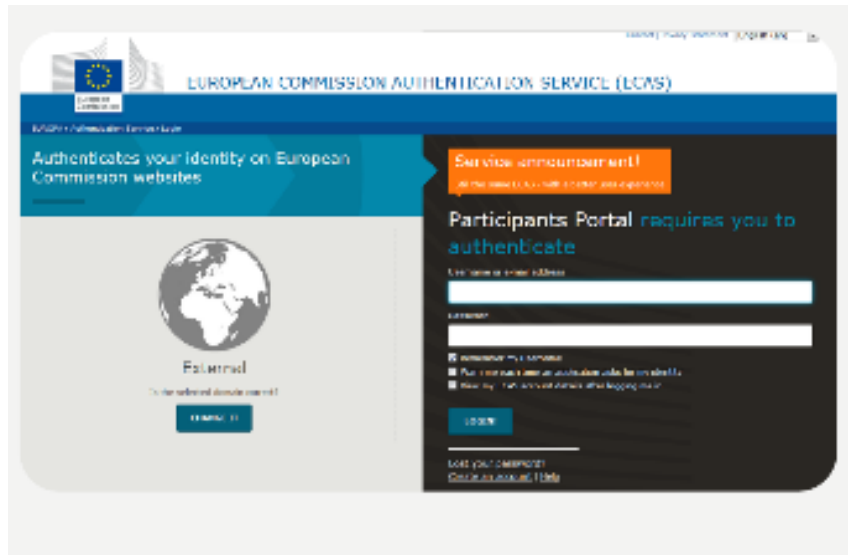
Responsible Research and Innovation + Cross Cutting Issues

	What it is	How to incorporate it
Gender dimension	Incorporate Gender Balance and Gender dimension into your COFUND	Adapt recruitment strategy Collaborate with EO Officer Offer Gender Training for Fellows. At what point down the line will your research output affect the two sexes differently?
Open Access	Part of 'Open Science' – Give open access to the results of publicly-funded research.	Chose if you wish to take part in the open data pilot If so, make a data management plan a Milestone Offer training on Open Access publishing
Social Sciences and Humanities	Full Integration of Social Sciences and Humanities Research – in order to get a social perspective of the different projects and initiatives, and contribute to the evidence base for policy making at international, Union, national, and regional levels.	Check if your programme also offers SSH opportunities and evaluate the SSH for all applications
Innovation	Breaking boundaries and setting new standards in a variety of fields, in order to advance the quality of both the public and private sector.	Have a solid exploitation strategy Point out Innovation potential in Excellence Criterion Offer training on Innovation Management

Responsible Research and Innovation + Cross Cutting Issues

Ethics	The most common ethical issues include: the involvement of children, patients, vulnerable populations, the use of human embryonic stem cells, privacy and data protection issues, research on animals and non-human primates. It also includes the avoidance of any breach of research integrity, which means, in particular, avoiding fabrication, falsification, plagiarism or other research misconduct.	Ethics self assessment for applications. Ethical committee/experts. Offer training on research integrity/scientific misconduct for the ESRs.
Science Education and public engagement	Engage in a dialogue with stakeholder of your COFUND and the fellows' projects on different levels as part of your outreach strategy .	Approach them now and propose mutual activities: Civil society organizations and NGO's, industry, policy-makers, professors, teachers, students and pupils, science museums etc. Let fellows explore the opportunities for their topics
International Cooperation and Spreading Excellence and Widening Participation	Horizon 2020 sees great importance in international cooperation, + including states which until now show lower participation. Making the EU an attractive partner in research and innovation by strengthening excellence, Raising societal challenges, Supporting the EU foreign politics.	Train researchers on this and help them build networks.

Submission process



Sort by ☐ (Planned) opening date ☐ Deadline ☐ Topic title ☒ Topic identifier

Topic: MSCA-COFUND-2017: Co-funding of regional, national and international programmes Open	
Publication date: 14 October 2015	
Types of action:	MSCA-COFUND-DP Doctoral programmes, MSCA-COFUND-FP Fellowship programmes
DeadlineModel:	single-stage
Opening date:	05 April 2017
Deadline:	28 September 2017 17:00:00
Time Zone : (Brussels time)	

Submission process



Submission process

Submission of Proposals - Mozilla Firefox

LOGIN FUNDING SCHEME CREATE DRAFT PARTIES EDIT PROPOSAL

Step 5

Edit Proposal

H2020-MSCA-COFUND-2016

WEEK 4000
JANNA-SALON

TOPIC
MSCA-COFUND-2016

TYPE OF ACTION
MSCA-COFUND-CP

ACRONYM
NCP_Test_Proposal

DRAFT ID (SEP-210352596)

20 September 2016 (17:00:00)

167 days left till closure

Check Gantt
Download Part B Templates

Edit Proposals' Forms

In this step you can edit the administrative forms and upload the proposal itself.

WARNING: This proposal contains changes that have not yet been submitted.

Administrative Forms

Edit will open the forms in Adobe Reader.

[edit forms](#) [view history](#) [draft preview](#)

Part B and Annexes

In this section you may upload the technical annex of the proposal (in PDF format only) and any other requested attachments.

Part B [upload](#)

<< Step 4 - Parties [validate](#)

European Commission - Research - Participants
Proposal Submission Forms

[Validate Form](#) [Save and Close](#)

Horizon 2020
Call: H2020-MSCA-COFUND-2016
(Marie Skłodowska-Curie Co-funding of regional, national and international programmes)

Topic: MSCA-COFUND-2016
Type of action: MSCA-COFUND-CP
(Doctoral programmes)
Proposal number: SEP-210352596
Proposal acronym: NCP_Test_Proposal
Deadline Id: H2020-MSCA-COFUND-2016

[Table of contents](#)

Section	Title	Action
1	General information	
2	Participants & contacts	
3	Budget	
4	Ethics	
5	Call-specific questions	

European Commission - Research - Participants
Proposal Submission Forms

[Go to](#)

[Table Of Contents](#) [Validate Form](#) [Save and Close](#)

Proposal ID: SEP-210352596 Acronym: NCP_Test_Proposal

3 - Budget for the proposal

[How to fill in the forms](#)
The administrative forms must be filled in for each proposal with data fields in the administrative forms are pre-filled based on the p

Type of contract	Number of person/month	Researcher Unit Cost (person/month)	Institutional unit cost (person/month)	EU contribution/€	Requested EU contribution/€	Total budget of the programme (including own budget)/€
[A]	[B]	[C]	[D]	[E] B" C + B" D	[F] B" C + B" D	[G]
Employment, or equivalent	0	1855,00	325	0,00	0,00	0,00
Fixed-amount fellowship	0	927,50	325	0,00	0,00	0,00
Total				0,00		0,00

H2020-MSCA-COFUND-2016.pdf Ver 01 20160317 Page 1 of 1

Submission process Part A

European Commission - Research - Participants
Proposal Submission Forms

Go to [dropdown]

Table Of Contents Validate Form Save And Close

Proposal ID SEP-210352596 Acronym NCP_Test_Proposal

5 - Call specific questions ?

Is this a proposal to continue (even after a break) an existing similar COFUND programme? ☐ Yes ☐ No

Has your institution submitted another application to the same call?

Information on partner organisations

Partner Organisation number	PIC Search PIC	Organisation legal name	Country
1			

Edit Part A

European Commission - Research - Participants
Proposal Submission Forms

Go to [dropdown]

Table Of Contents Validate Form Save And Close

Proposal ID SEP-210272957 Acronym TESTCOFUND

Validation result

Show Error The red 'Show Error' button indicates an error due to a missing or incorrect value related to the call eligibility criteria. The submission of the proposal **will be blocked** unless that specific field is corrected!

Show Warning The yellow 'Show Warning' button indicates a warning due to a missing or incorrect value related to the call eligibility criteria. The proposal will be submitted with the missing or incorrect value.

is mandatory **Show Error**

Show Warning

Show Warning

Show Warning

Show Warning

Show Warning

Show Warning

Show Warning

Declaration Declaration acceptance missing

Declaration Declaration acceptance missing

Submission process Part B

Step 5
Edit Proposal

H2020-MSCA-COFUND-2016

USER NAME: Juliane SAUER

TOPIC: MSCA-COFUND-2016

TYPE OF ACTION: MSCA-COFUND-DP

ACRONYM: NCP_Test_Proposal

DRAFT ID: SEP-210352596

DEADLINE (Brussels Local Time): September 2016 17:00:00

167 days left until closure

Check Config

Download Part B Templates

Edit Proposals' Forms

In this step you can edit the administrative forms and upload the proposal itself.

Opening templates.zip

You have chosen to open:

templates.zip
which is: Compressed (zipped) Folder
from: https://ec.europa.eu

What should Firefox do with this file?

☒ Open with: Windows Explorer (default)

☐ Save File

☐ Do this automatically for files like this from now on.

OK Cancel

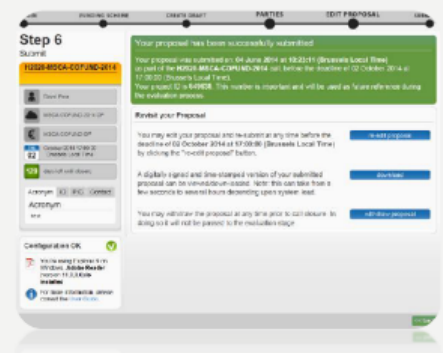
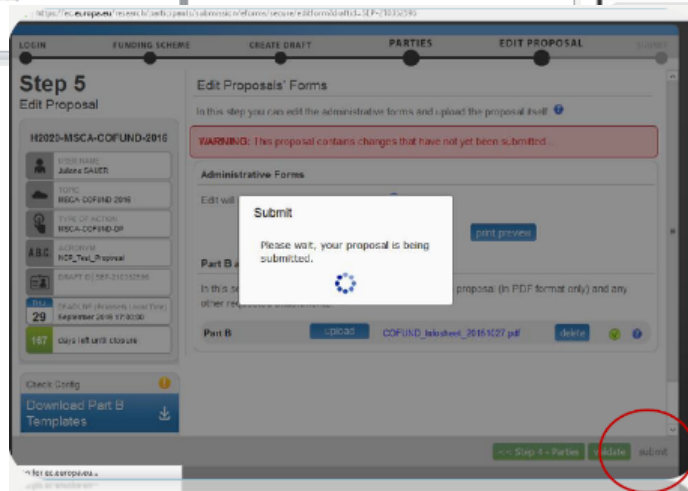
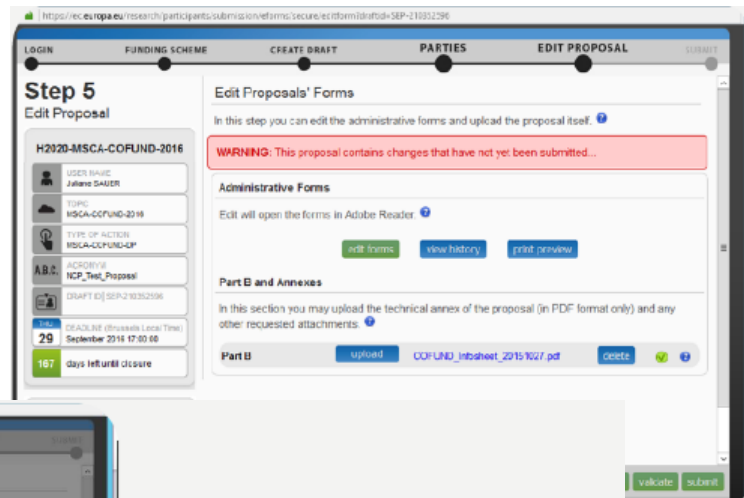
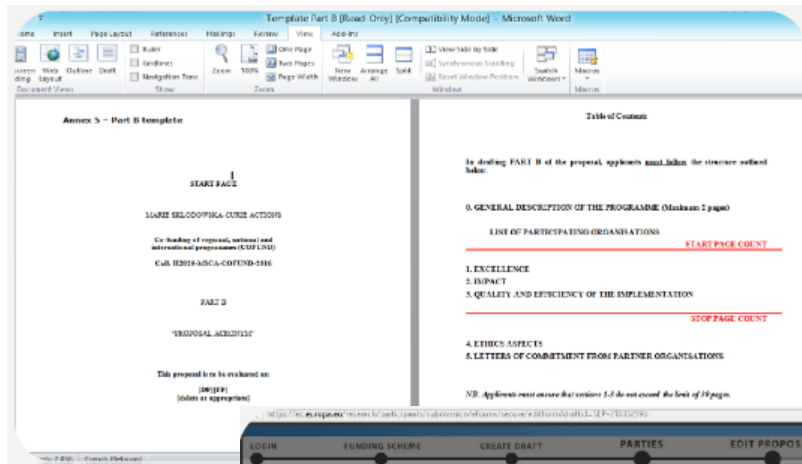
submitted...

preview

in PDF format only) and any

<< Step 4 - Parties validate submit

Submission process








Coordinators' Tips and Tricks

- The key are the **internal processes**. Take time to think them through.
- Set up a functioning web platform for all your Cofund related issues (applications, website, database of evaluators...)
- Browse other programmes and their websites (Cordis or simply google)
- It takes time to write a good project. Plan early on, involve all key players in your institution, get external feedbacks (NCPs or other sources)
- Get the expert form for evaluation for a self-check (participant portal)


Other projects to check out

RESEARCH OFFICE REO

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EPFL Fellows co-funded by Marie Skłodowska-Curie




EPFL's International postdoctoral fellowship programme aims to attract experienced researchers of any

CONTACT

For more information about EPFL Fellows, please contact:

 +41 22 69 10928



 research.office@epfl.ch

APPLICATION PL.

About EPFL Fellows

- Eligibility criteria
- Timeline
- Role of the Host Professor
- New: EPFL Fellows FP7 vs. H2020
- Submitting an application
- FAQ
- Selected Fellows Call 2013
- Selected Fellows Call 2014
- Selected Fellows Call 2015

HOME CONTACTS



A NEW OPPORTUNITY IS COMING. BE READY TO JOIN US.

[More info](#)

ABOUT THE PROGRAM

NTG II - apply now

NTG - Closed

COPUND PROGRAM

The International Iberian Nanotechnology Laboratory (INL), in Braga (Portugal), is launching the first call for the NanotRAIN-Growth II - Post-Doc/Fellowship Programme. This programme aims to provide an opportunity for **experienced researchers (from all over the world and all nationalities)** to develop a research project and work on their own research ideas at INL's facilities.

INL will provide the selected applicants the opportunity to develop and carry out a research project in a highly stimulating and multicultural environment, which includes access to state-of-the-art equipment and personal

Tips and Tricks

Useful reference documents

- Participant Portal call page
<http://ec.europa.eu/research/participants/portal/desktop/en/home.html>
- MSCA Work Programme 2016–2017
http://ec.europa.eu/research/participants/data/ref/h2020/wp/2016_2017/main/h2020-wp1617-msca_en.pdf
- Horizon 2020: How to Complete Your Ethics Self-Assessment
http://ec.europa.eu/research/participants/data/ref/h2020/grants_manual/hi/ethics/h2020_hi_ethics-self-assess_en.pdf
Horizon 2020: Guidelines on Data Management in Horizon 2020
http://ec.europa.eu/research/participants/data/ref/h2020/grants_manual/hi/oa_pilot/h2020-hi-oa-data-mgt_en.pdf

Tips and Tricks

Useful reference documents

- European Charter and Code for Researchers
<http://ec.europa.eu/euraxess/index.cfm/rights/europeanCharter>
- List of Countries Associated to Horizon 2020
http://ec.europa.eu/research/participants/data/ref/h2020/grants_manual/hi/3cpart/h2020-hi-list-ac_en.pdf
- Gender Equality in Horizon 2020
http://ec.europa.eu/research/participants/data/ref/h2020/grants_manual/hi/gender/h2020-hi-guide-gender_en.pdf
- Horizon 2020 Online Manual
<https://ec.europa.eu/research/participants/portal/desktop/en/funding/guide.html>

Tips and Tricks

General Sources of Help

- MSCA website
<http://ec.europa.eu/research/mariecurieactions/>
- EURAXESS
<http://ec.europa.eu/euraxess/>
- The European Commission's Horizon 2020 Enquiry Service
<http://ec.europa.eu/research/index.cfm?pg=enquiries>
- National Contact Points
http://ec.europa.eu/research/participants/portal/desktop/en/support/national_contact_points.html
- Net4Mobility
<http://www.net4mobility.eu/>

Tips and Tricks

Specialised and Technical Assistance

- Submission Service Help Desk
<http://ec.europa.eu/research/participants/api/contact/index.html>
- IPR help desk
<http://www.ipr-helpdesk.org>

Contact



Juliane Sauer

julie@oxygeneum.ch



Turkey in Horizon 2020 Project International Development Ireland (IDI) Ltd.

Address: And Sokak 8/9 Akasya Apt. 06680 Çankaya/Ankara

Phone: [+90 312 219 6980](tel:+903122196980)

E-Mail: info@TurkeyinH2020.eu



Tubitak

<https://www.tubitak.gov.tr/en>



Key messages ☺

Communicate well within your institution (HR, L&F, IT,...)

Get feedback from multiple sources

Read all the documents

Involve administrative/legal experts in your institution

Try again if at first you don't succeed

IT IS WORTH IT. ☺