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Technical Assistance for Turkey in Horizon 2020 Phase-II
EuropeAid/139098/IH/SER/TR

Excellence Hubs

Horizon Europe Work Programme 2021-2022

*11. Widening participation and strengthening the European
Research Area*

HORIZON-WIDERA-2022-ACCESS-04-01: Excellence Hubs

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REPUBLIC OF TURKEY
MINISTRY OF INDUSTRY
AND TECHNOLOGY



COMPETITIVE
SECTORS
PROGRAMME



TÜBİTAK

Section 3

QUALITY AND EFFICIENCY OF IMPLEMENTATION

Quality and Efficiency of Implementation

Aspects to consider:

- Quality and effectiveness of the work plan
- Assessment of risks
- Appropriateness of the effort assigned to work packages
- Resources overall.
- Capacity and role of each participant
- The extent to which the consortium as a whole brings together the necessary expertise.

3.1 Work plan and resources

3.1.1 Overall structure of the work plan

- Summarize the work to be done and who will do it
 - Number of work pages
 - Who will lead them
 - A key aim of each work package
- Use a graphic to visual represent the work structure

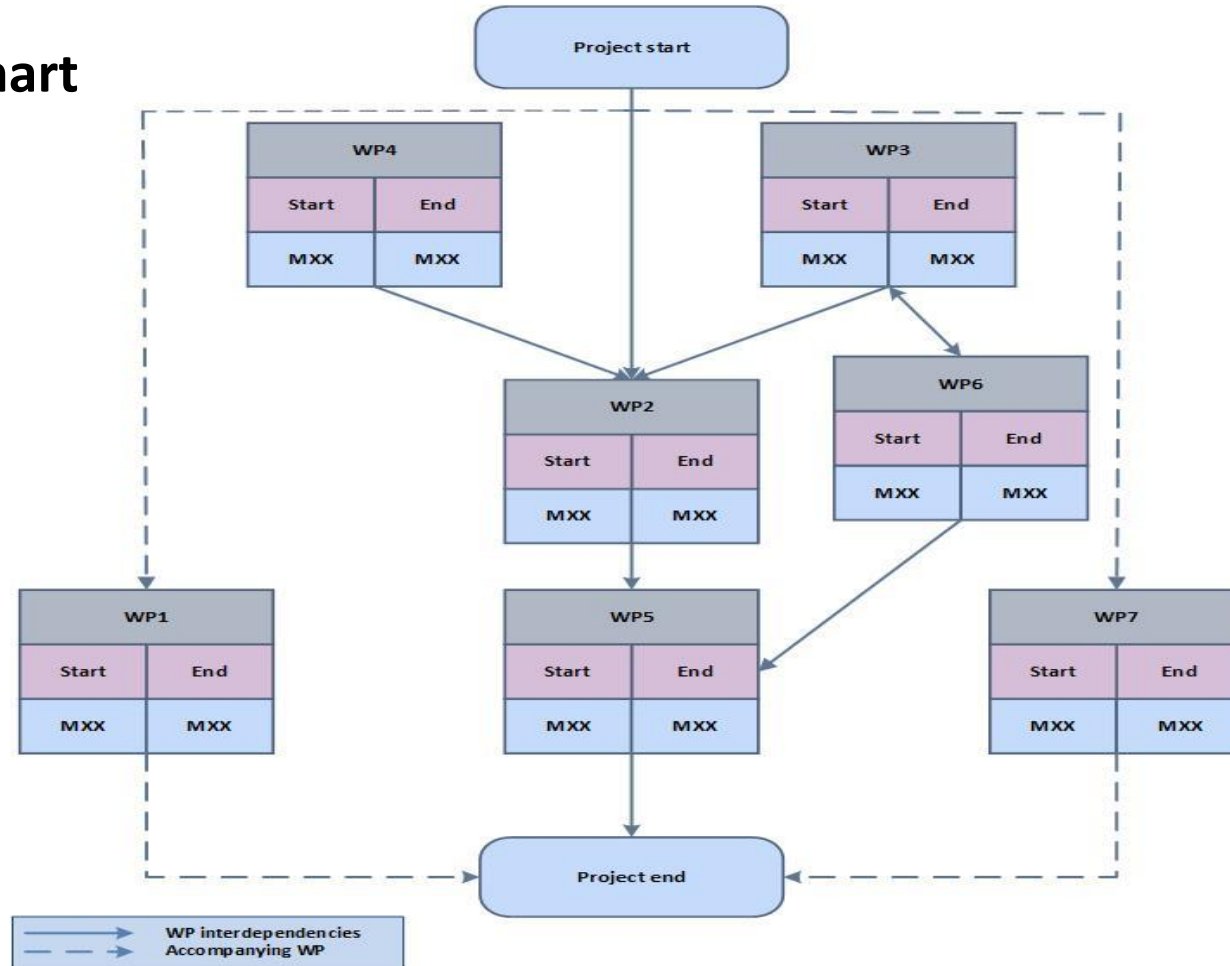
3.1 Work plan and resources

3.1.2 Gantt chart

Work packages/Tasks	Duration	Duration Months											
		1	2	3	4	5	6	7	8	9	10	11	12
WP1	M01-M12												
T1.1	M01-M12												
T1.2	M01-M12												
WP2	M01-M08												
T2.1	M01-M04												
T2.2	M05-M08												
WP3	M01-M30												
T3.1	M01-M09												
T3.2	M01-M09												
T3.3	M01-M09												
WP4	M01-M30												
T4.1	M01-M03												
T4.2	M01-M03												
T4.3	M03-M12												

3.1 Work Plan and Resources

3.1.3 Pert chart



3.1 Work Plan and Resources

List of work packages

Work Package No	Work Package Title	Lead Participant No	Lead Participant Short Name	Person-Months	Start Month	End Month
1						
2						
3						
4						
			Total Person-Months			

3.1 Work Plan and Resources

3.1.4 Detailed work description

- Required for each work package
- Objectives
 - Summarize the specific aims of the WP
- Description of Work
 - Detailed description of each task
- Deliverables
 - Include only 1-2

Only 1 page per work package description

Work package number	1	Lead beneficiary	
Work package title			
Participant number			
Short name of participant			
Person months per participant			
Start month		End month	
Objectives			
Description of work			
T1.1 XXX (MX-MX) [Leader (XXX) - XXX(X), XXX(X), XXX(X)]			
T1.2 XXX (MX-MX) [Leader (XXX) - XXX(X), XXX(X), XXX(X)]			
Deliverables			
D1.1 XXX (Type, Dissemination Level, MX for all versions)			
.....			
D1.2 XXX (Type, Dissemination Level, MX for all versions).....			

3.1 Work Plan and Resources

List of deliverables

Deliverable number	Deliverable name	Work package number	Short name of lead participant	Type	Dissemination level	Delivery date (in months)
D1.1						
D1.2						

KEY

Type:

- R: Document, report (excluding the periodic and final reports)
- DEM: Demonstrator, pilot, prototype, plan designs
- DEC: Websites, patents filing, press & media actions, videos, etc.
- DATA: Data sets, microdata, etc.
- DMP: Data management plan
- ETHICS: Deliverables related to ethics issues.
- SECURITY: Deliverables related to security issues
- OTHER: Software, technical diagram, algorithms, models, etc.

Dissemination level:

Use one of the following codes:

- PU – Public, fully open, e.g. web (Deliverables flagged as public will be automatically published in CORDIS project's page)
- SEN – Sensitive, limited under the conditions of the Grant Agreement
- Classified R-UE/EU-R – EU RESTRICTED under the Commission Decision No2015/444
- Classified C-UE/EU-C – EU CONFIDENTIAL under the Commission Decision No2015/444
- Classified S-UE/EU-S – EU SECRET under the Commission Decision No2015/444

3.1 Work Plan and Resources

List of milestones

Milestone number	Milestone name	Related work package(s)	Due date (in month)	Means of verification

KEY

Due date

Measured in months from the project start date (month 1)

Means of verification

- Show how you will confirm that the milestone has been attained.
- Refer to indicators if appropriate
e.g. a laboratory prototype that is 'up and running'

3.1 Work Plan and Resources

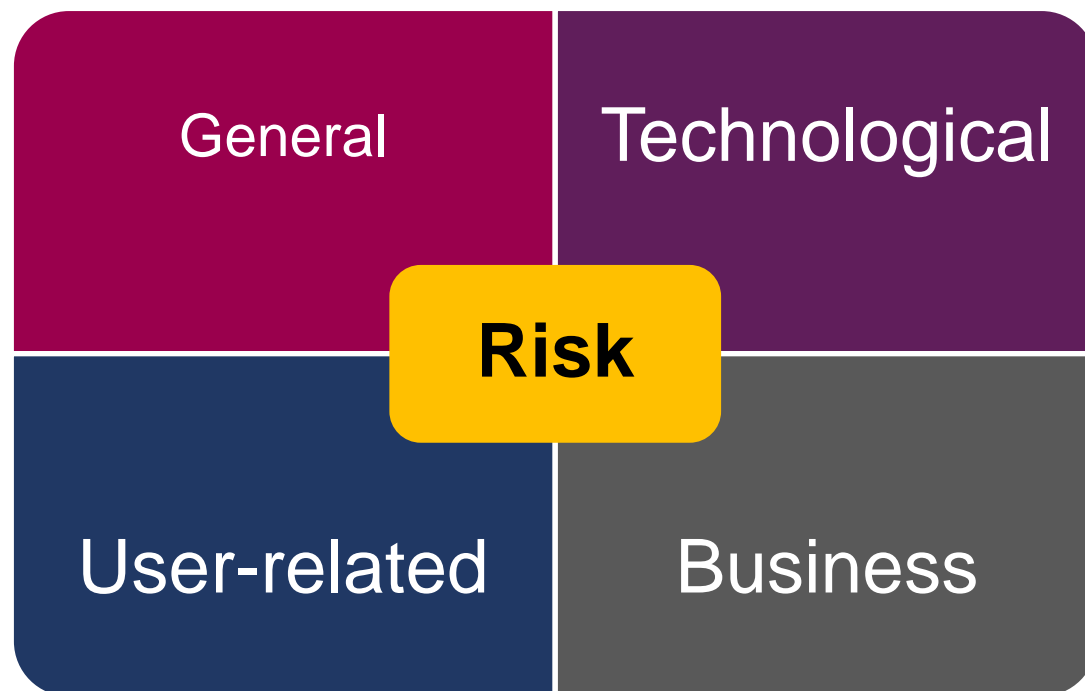
Critical Risks

- Description of the risk
- Likelihood/severity (low/med/high)

The estimated probability that the risk will materialize even after taking account of the mitigating measures put in place.

- Severity (low/med/high)
The relative seriousness of the risk and the significance of its effect
- Associated Work Packages
- Proposed risk mitigation measures

A critical risk is a plausible event or issue that could have a high adverse impact on the ability of the project to achieve its objectives.



3.1 Work Plan and Resources

Summary of staff effort

- The number of person months over the whole duration of the planned work, for each work package, for each participant.
- Identify the work-package leader for each WP

No.	Partner	WP1	WP2	WP3	WP4	WP5	WP6	WP7	WP8	Total PMs
1										
2										
3										
4										
5										
...										

3.1 Work Plan and Resources

Subcontracting

Subcontracting costs and their justifications

Including:

A detailed description of the subcontracted task

Why it was justified

Purchase

Purchase costs and their justifications

Items including:

Travel and subsistence

Equipment and other goods

Works and services

Other

Other costs and their justifications

Including:

Internally invoiced goods and services

The relevant participant number/short name

3.2 Consortium as a whole

Describe the consortium as a whole and the capacity of its participants

● How does it match the project's objectives?

● How does it bring together the necessary disciplinary and inter-disciplinary knowledge

● In what way does partner contribute to the project?

● How do the members complement one another

● Show how this includes expertise in social sciences and humanities, open science practices, and gender aspects of R&I

● Show how the partners will have access to critical infrastructure needed to carry out the project activities

● Show that each has a valid role, and adequate resources in the project to fulfil that role

3.2 Consortium as a whole

If applicable:

- Describe the industrial/commercial involvement in the project to ensure exploitation of the results
- Explain why this is consistent with and will help to achieve the specific measures which are proposed for exploitation of the results of the project (see section 2.2).

Other countries and international organisations:

If one or more of the participants requesting EU funding is based in a country or is an international organisation that is not automatically eligible for such funding, explain why the participation of the entity in question is essential to successfully carry out the project.

Exhaustive list included in the Work Programme General Annexes B are automatically eligible for EU funding

3.2 Consortium as a whole

How to break down those questions

3.2.1 Partner's main role and contribution to the project

Partner 1	...
Partner 2	

3.2.2 Complementarity between Participants

- What types of activities (research/technical expertise) do the partners bring and what is their role?

Activities/Roles identified	P1	P2	P3	P4	P5	P6
...						

3.2 Consortium as a whole

3.2.3 Access to critical infrastructure

3.2.4 Description of the industrial /commercial involvement

Other things to keep in mind

- Page limits
- Times new roman font, 11 pt
 - Justify text
 - Insert header:
- **Call: [insert call identifier] – [insert call name]**

Questions?

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REPUBLIC OF TURKEY
MINISTRY OF INDUSTRY
AND TECHNOLOGY



COMPETITIVE
& COHESION
POLICY



TÜBİTAK

Teşekkür ederim!

Thank you!



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