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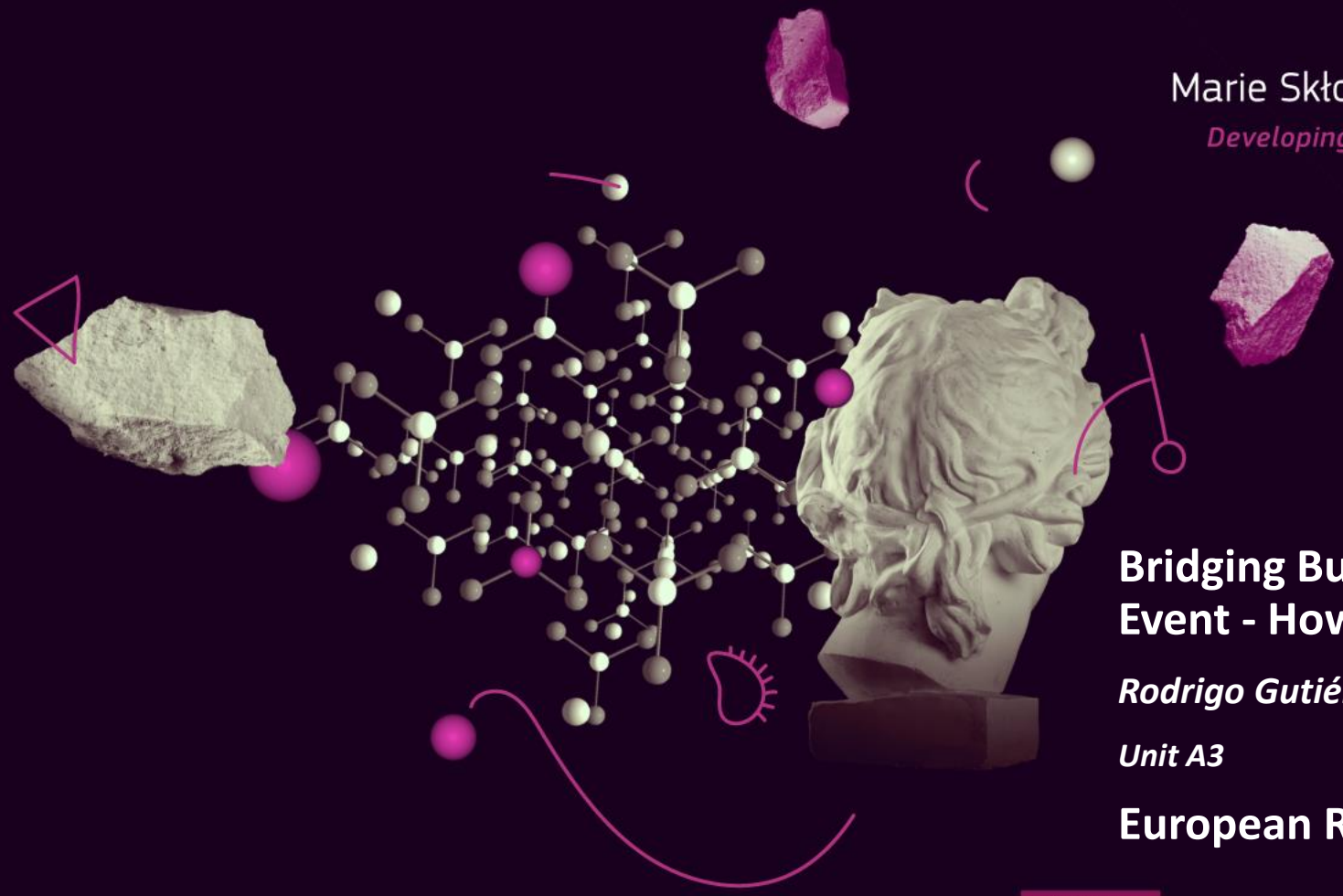
MSCA
Marie Skłodowska-Curie Actions
Developing talents, advancing research



MSCA Staff Exchanges

Bridging Business and Research - Istanbul MSCA - SE Event - How to write and submit your proposal?

Rodrigo Gutiérrez Domínguez & Azize Mustafa

Unit A3

European Research Executive Agency

@REA_research, @MSCActions

Marie Skłodowska-Curie Actions

image source: iStockphoto.com

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Staff Exchanges

How to apply?
Proposal submission & evaluation

Marie Skłodowska Curie Actions

Present MSCA SE call

Call	2022	
	Opening Closing	Budget (M€)
Staff Exchanges	**06/10/2022** 08/03/2023	77,5

~ + 7% more budget vs 2021

https://marie-sklodowska-curie-actions.ec.europa.eu/actions/how-to-apply

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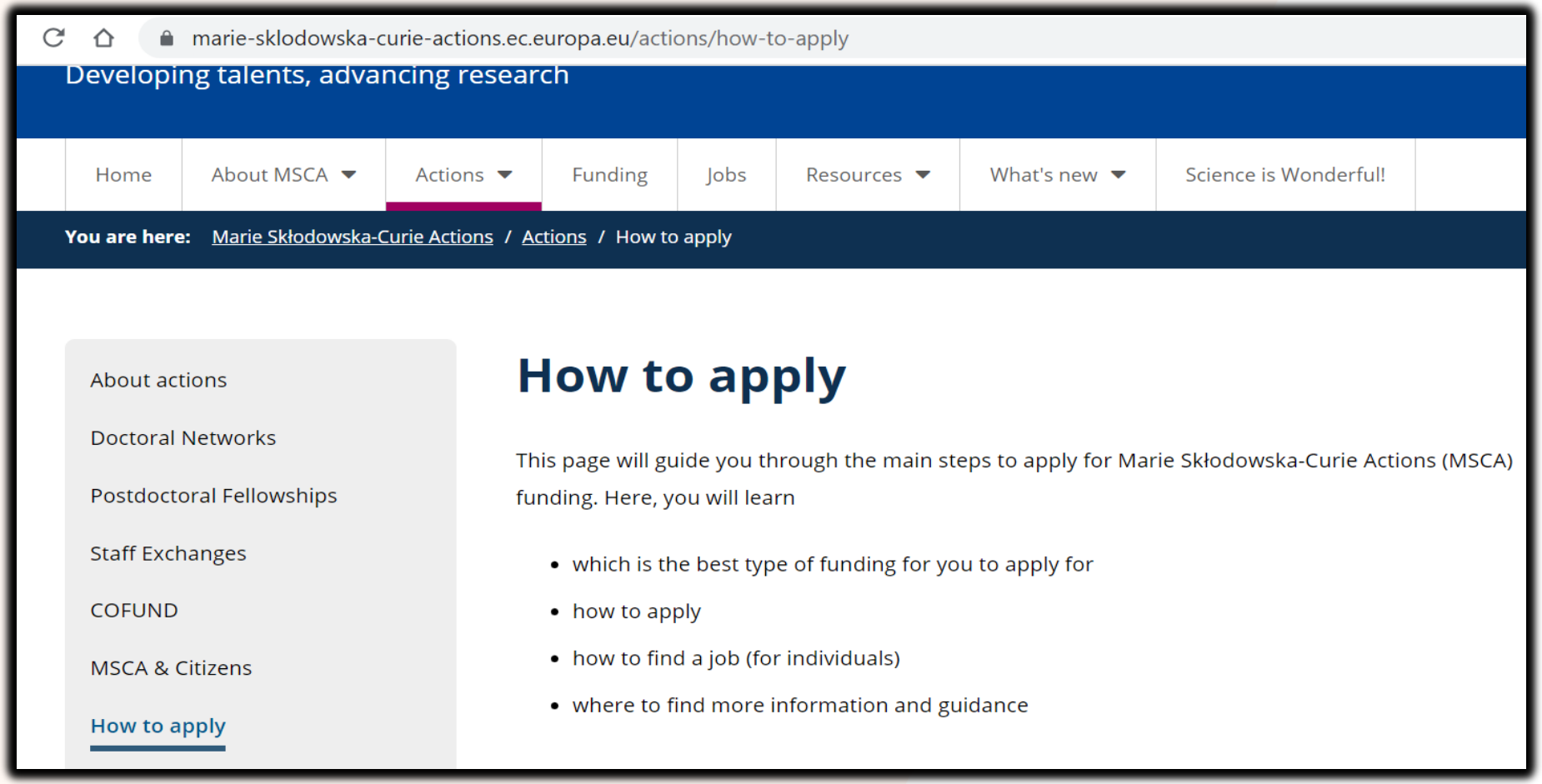
MSCA actions on Europa-REA Website



REA Website link

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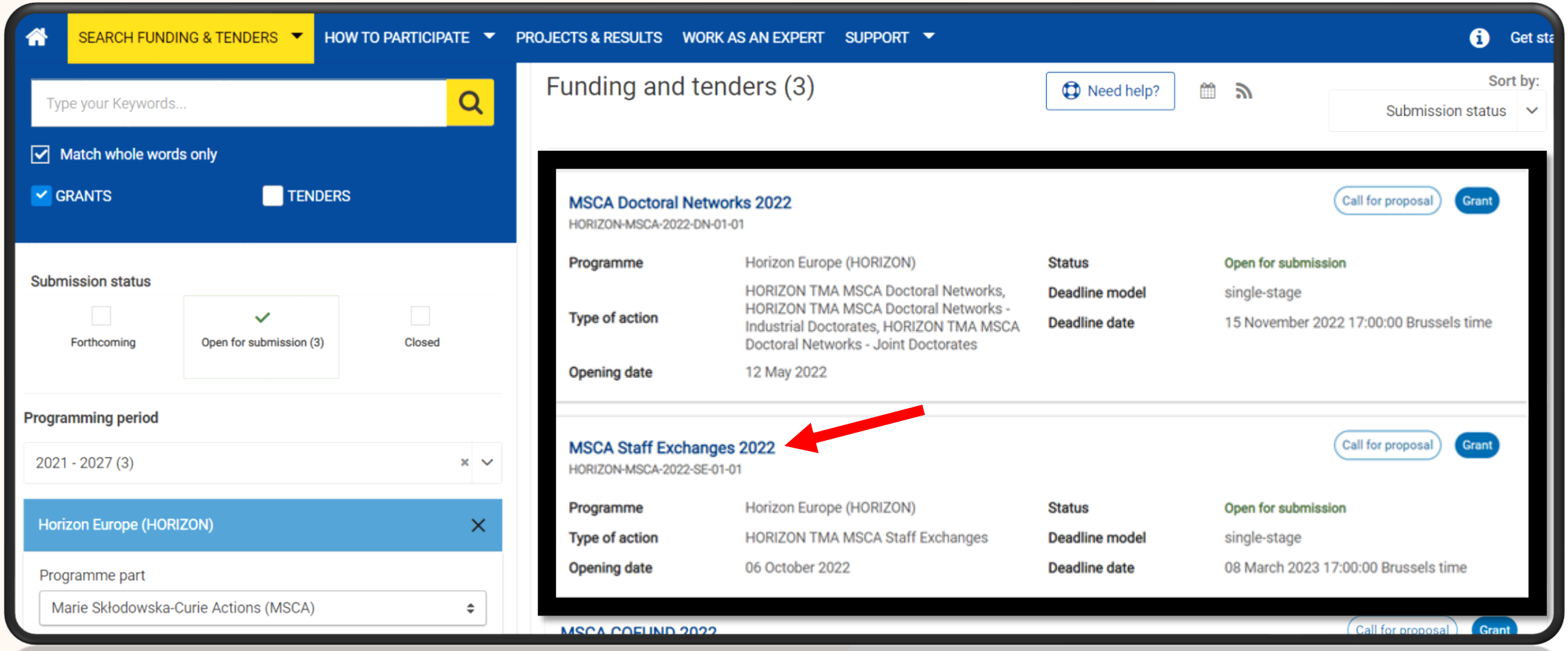
MSCA SE 2022 call for proposals



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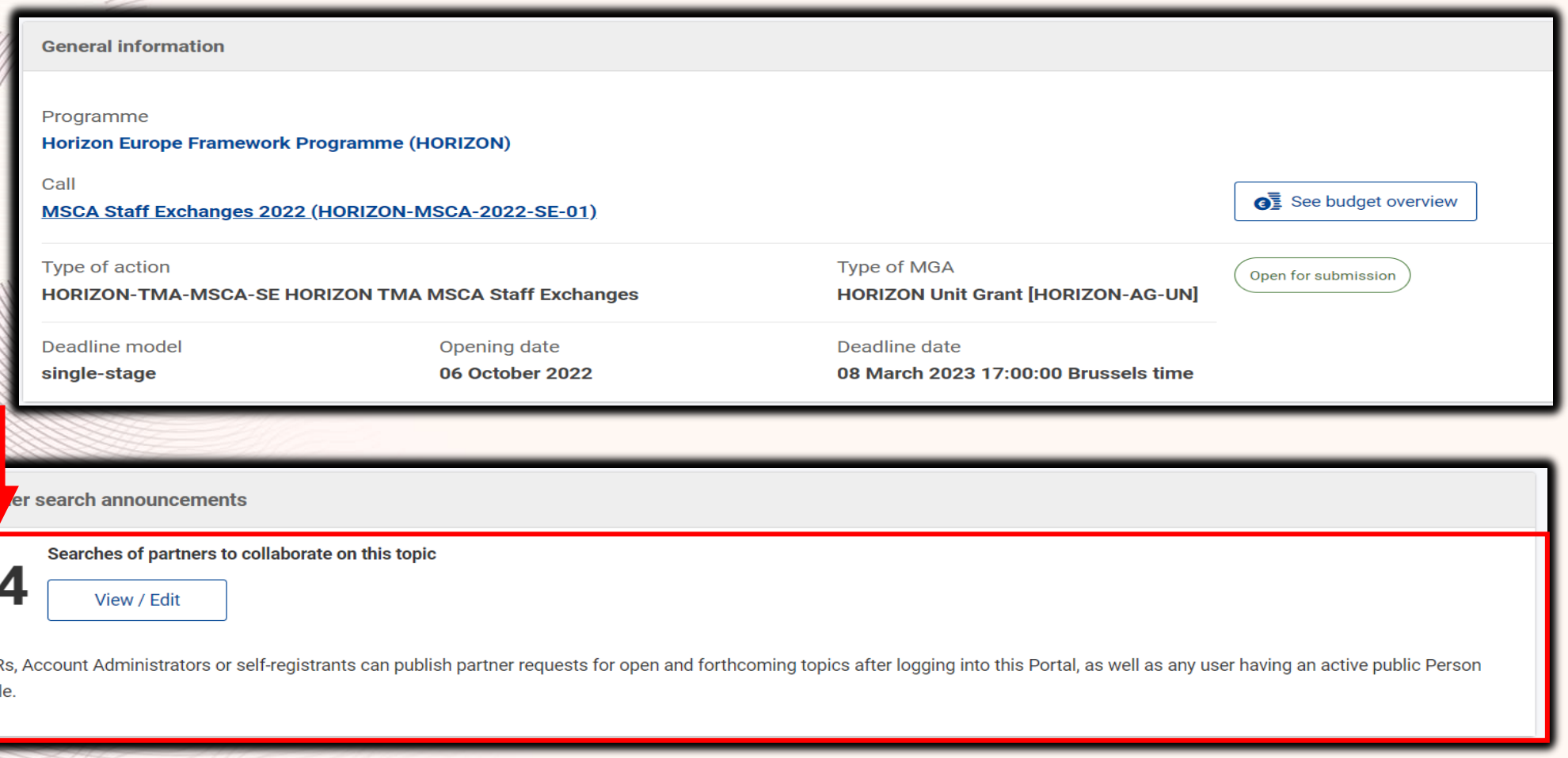
Staff Exchanges 2022 – Funding & Tenders Portal



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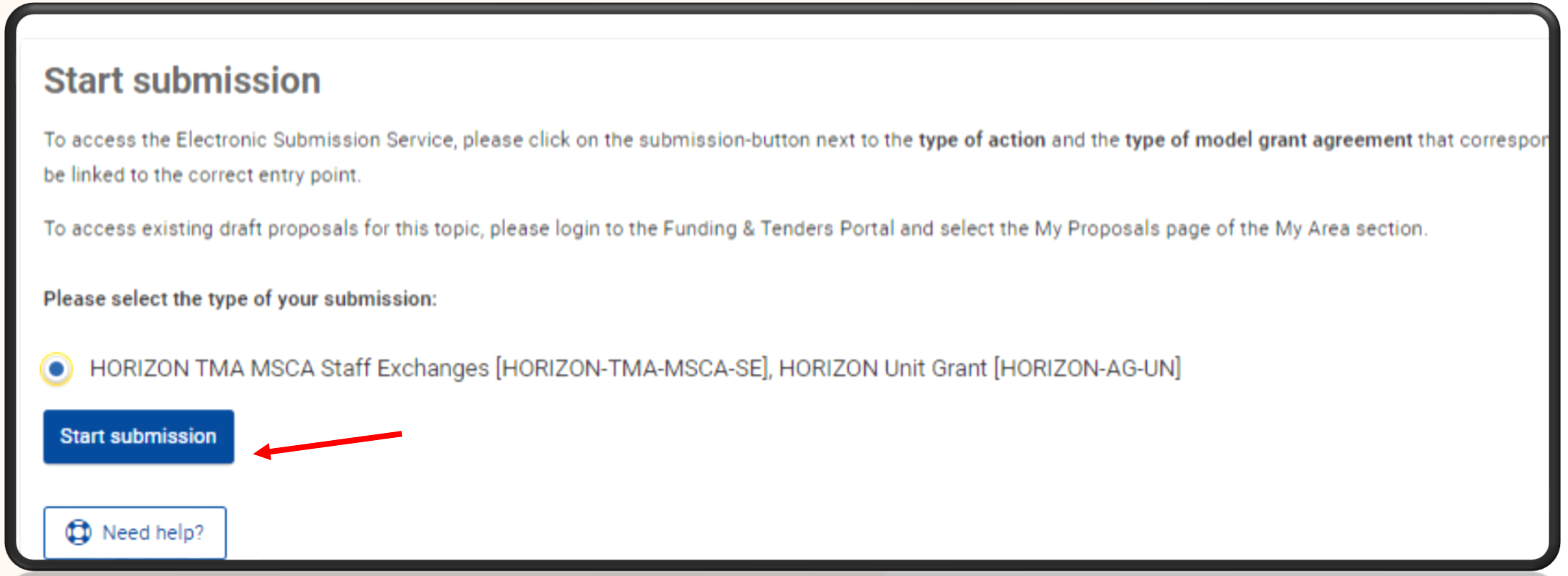
Starting an application



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Reference Documents

- Guide for Applicants
- MSCA Work Programme & annexes
- Proposal templates
- Model Grant Agreement
- Online manual on how to submit an application
- Frequently Asked Questions

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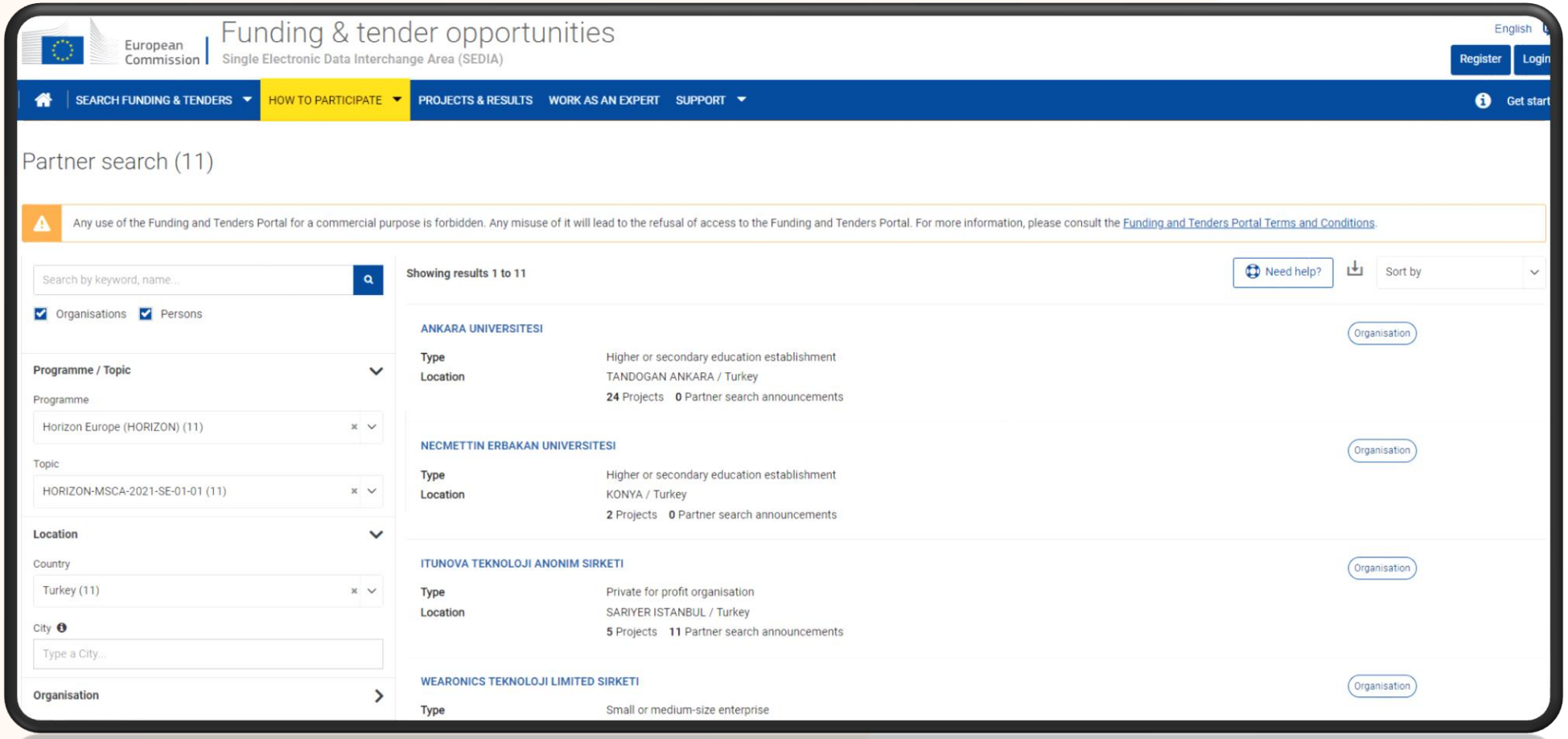
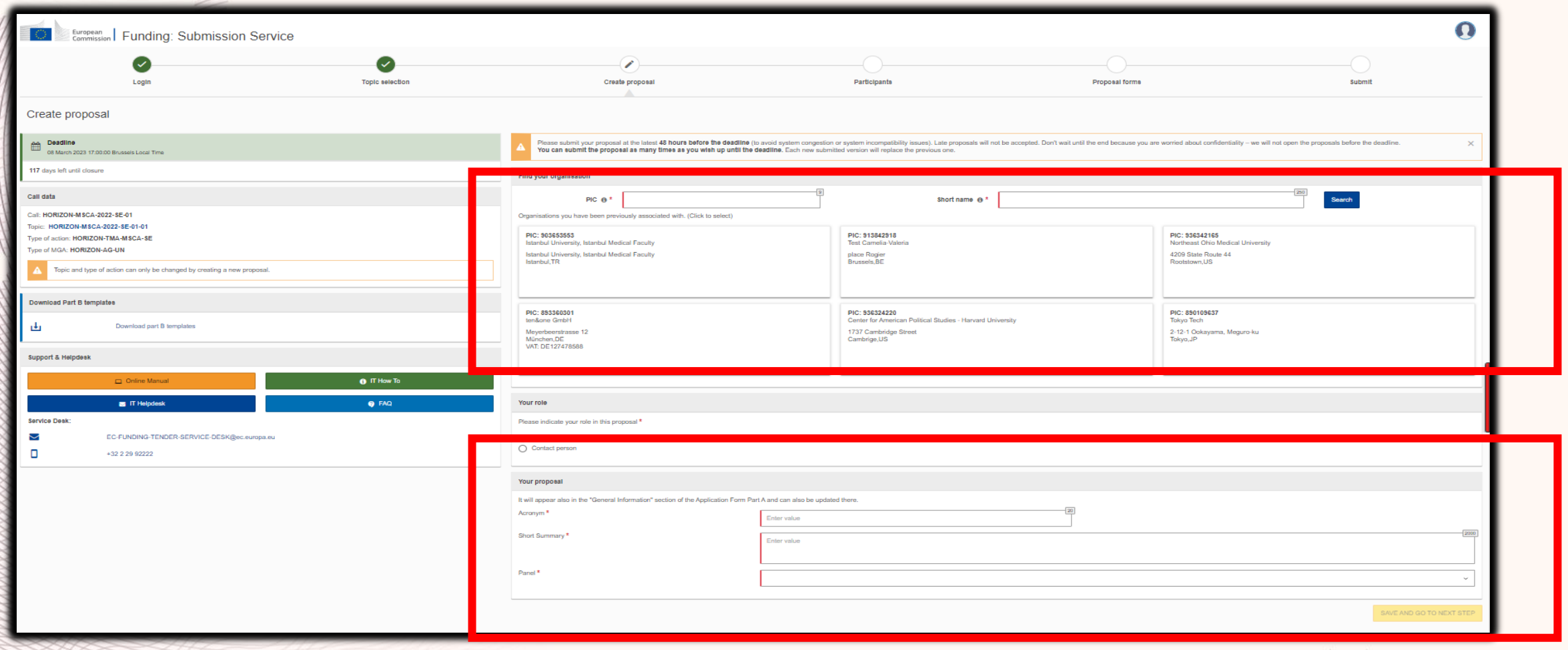
Searching for a Partner



European Commission

Submission Platform



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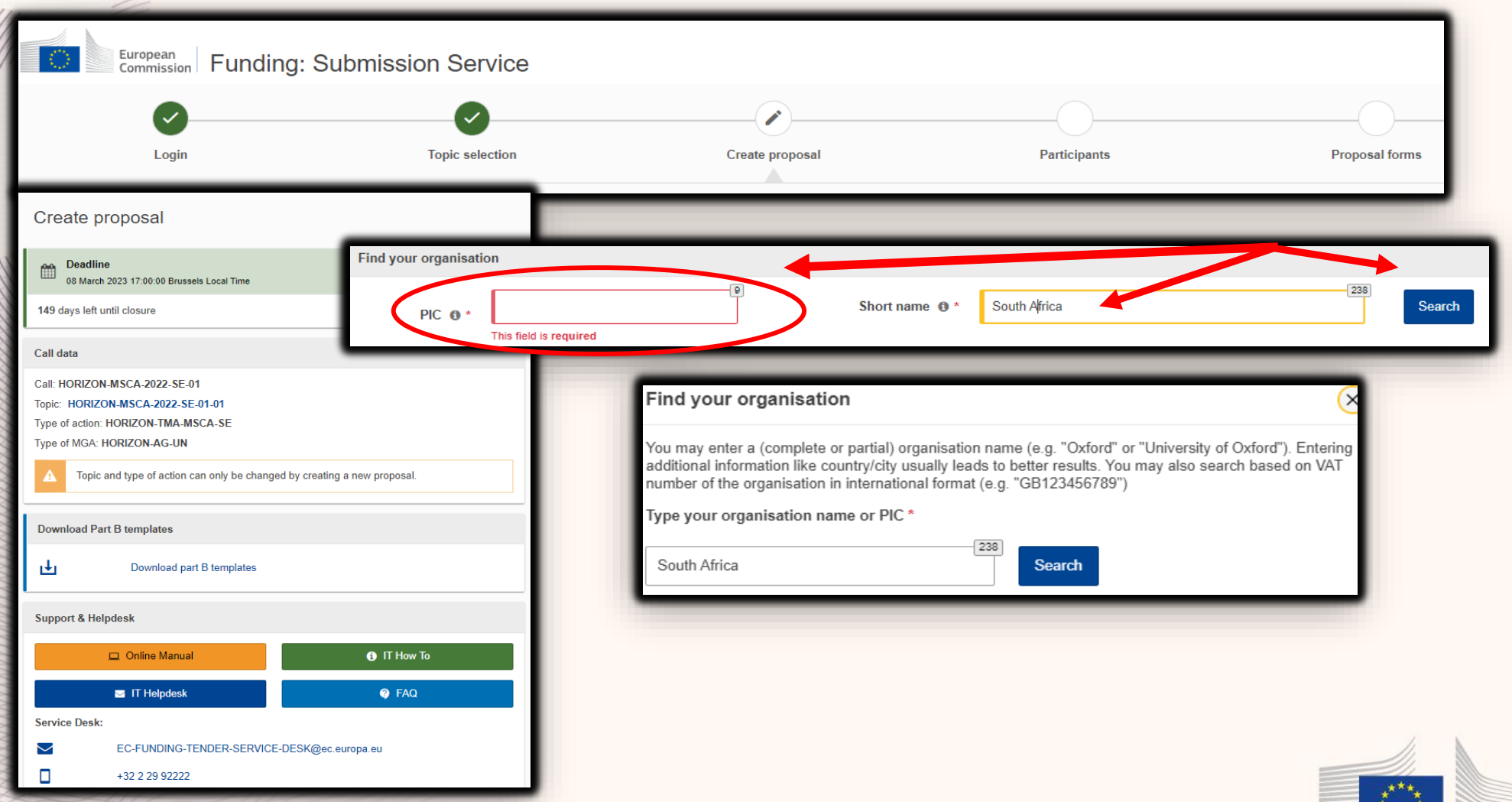
Submission Platform



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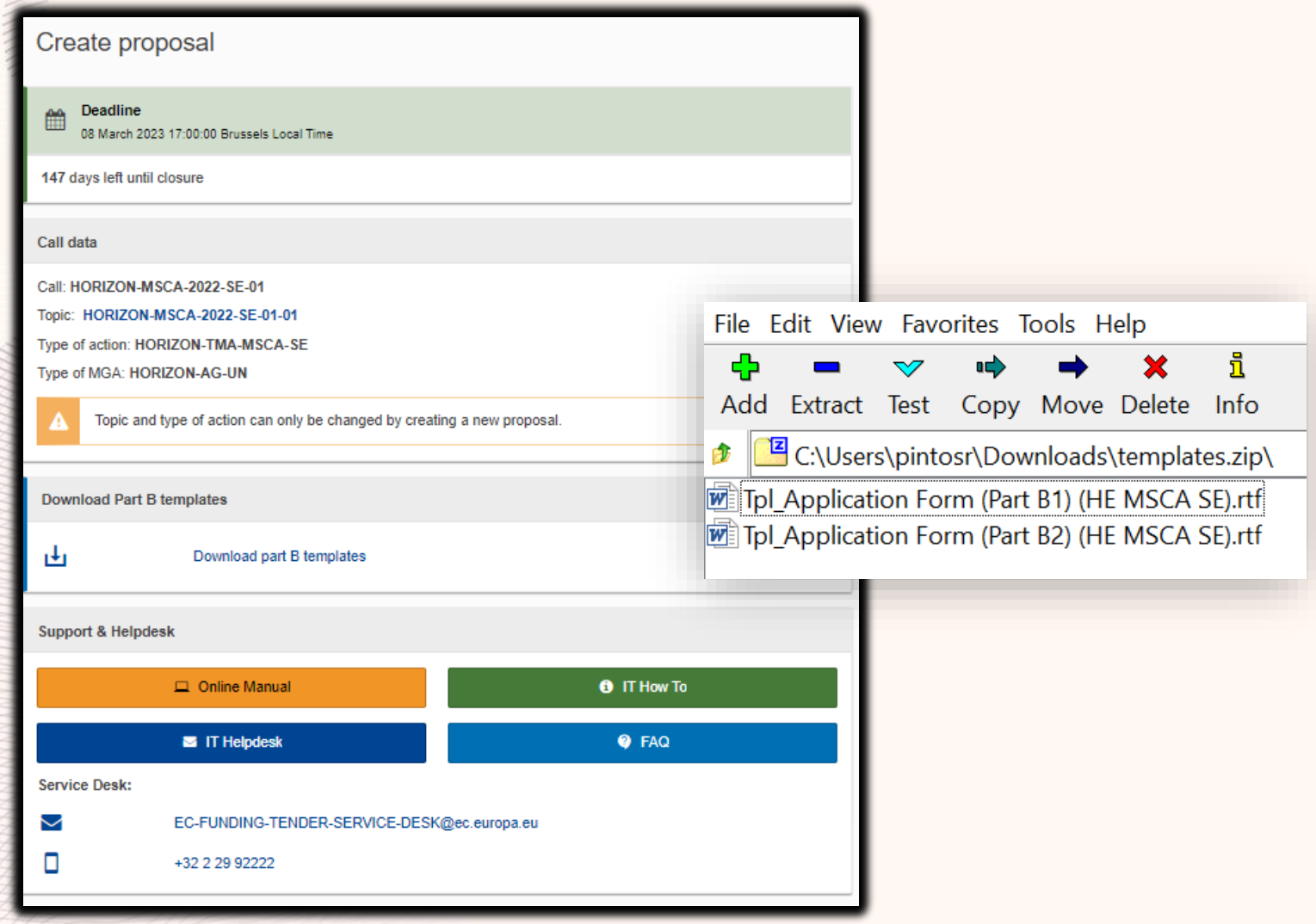
Submission Platform



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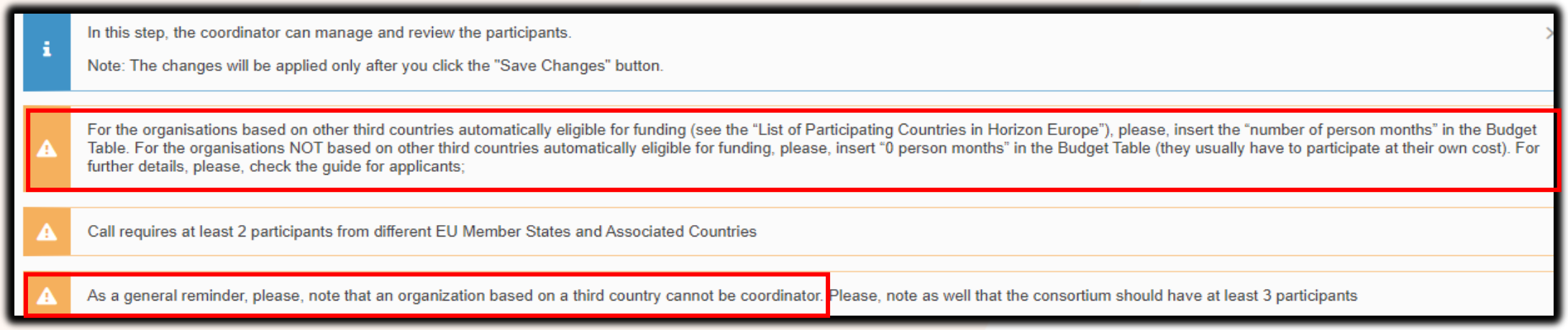
Important warnings



https://ec.europa.eu/info/funding-tenders/opportunities/docs/2021-2027/common/guidance/list-3rd-country-participation_horizon-euratom_v1.4_en.pdf

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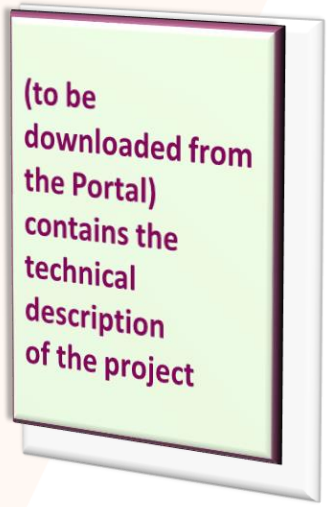
Proposal documents

Part A (structured data)

Part B1 and B2 (description of action)



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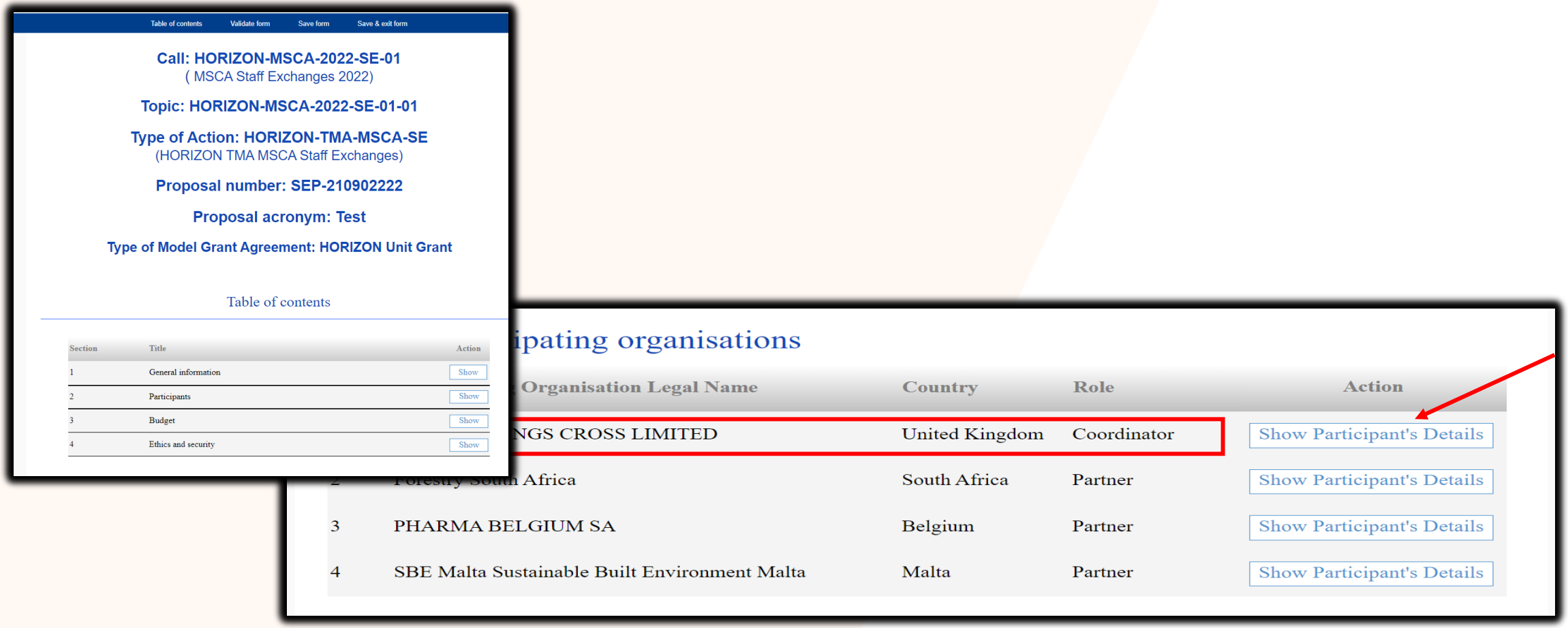
Part A - Participants



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Part A - Budget

Proposal ID **SEP-210902222**

Acronym **Test**

3 - Budget

Participant number	Organisation short name	Role	Country	Academic sector	IO	No of seconded researchers	Number of person months	Contributions for seconded researchers	Institutional contributions		Total
								Staff Member Unit Costs	Research, training and networking costs	Management and indirect costs	
1	THE HUB KINGS CROSS LIMITED	Coordinator	UK	No	No	5	50	115000	65000	50000	230000.00
2	Forestry South Africa	Partner	ZA	No	No	2	24	55200	31200	24000	110400.00
3	Pharma Belgium	Partner	BE	No	No	10	120	276000	156000	120000	552000.00
4	SBE Malta Sustainable Built Environment Malta	Partner	MT	Yes	No	5	25	57500	32500	25000	115000.00
Total						22	219	503700	284700	219000	1007400.00

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Part B1 – Interdisciplinary Table 2

Table 2 – Interdisciplinary secondments between partners within EU MS/AC participants in the same sector (aca-aca / non-aca-non-aca)

N.	(from) Sending MS/AC partner *Organisation short name**	Country	Sector	Keyword/ Discipline	(to) Receiving MS/AC partner *organisation short name**	Country	Sector	Keyword/ Discipline	Total Person months (p/m) for the partner**
1	Organisation 1 short name	IT	Aca	S3-Law	Organisation 2 short name	ES	Aca	L1-Molecular and Structural Biology	26
2	Organisation 1 short name	IT	Aca	S3-Law	Organisation 5 short name	BE	Aca	S7-Education	7
3	Organisation 3 short name	PT	Non-Aca	S6 - Philosophy	Organisation 4 short name	NL	Non-Aca	G1-Computer science and informatics	19

Instructions, please remove

1, 2 and 3 are just examples. Please, remove them from your proposal.
** Please use the same organisation short name as provided in Part A - Section 3 - Budget table*
*** Please, list only the total amount per partner and do not list all individual secondments*

Part B1

3.2. Quality, capacity and role of each participant, including hosting arrangements and extent to which the consortium as a whole brings together the necessary expertise

Required sub-headings:

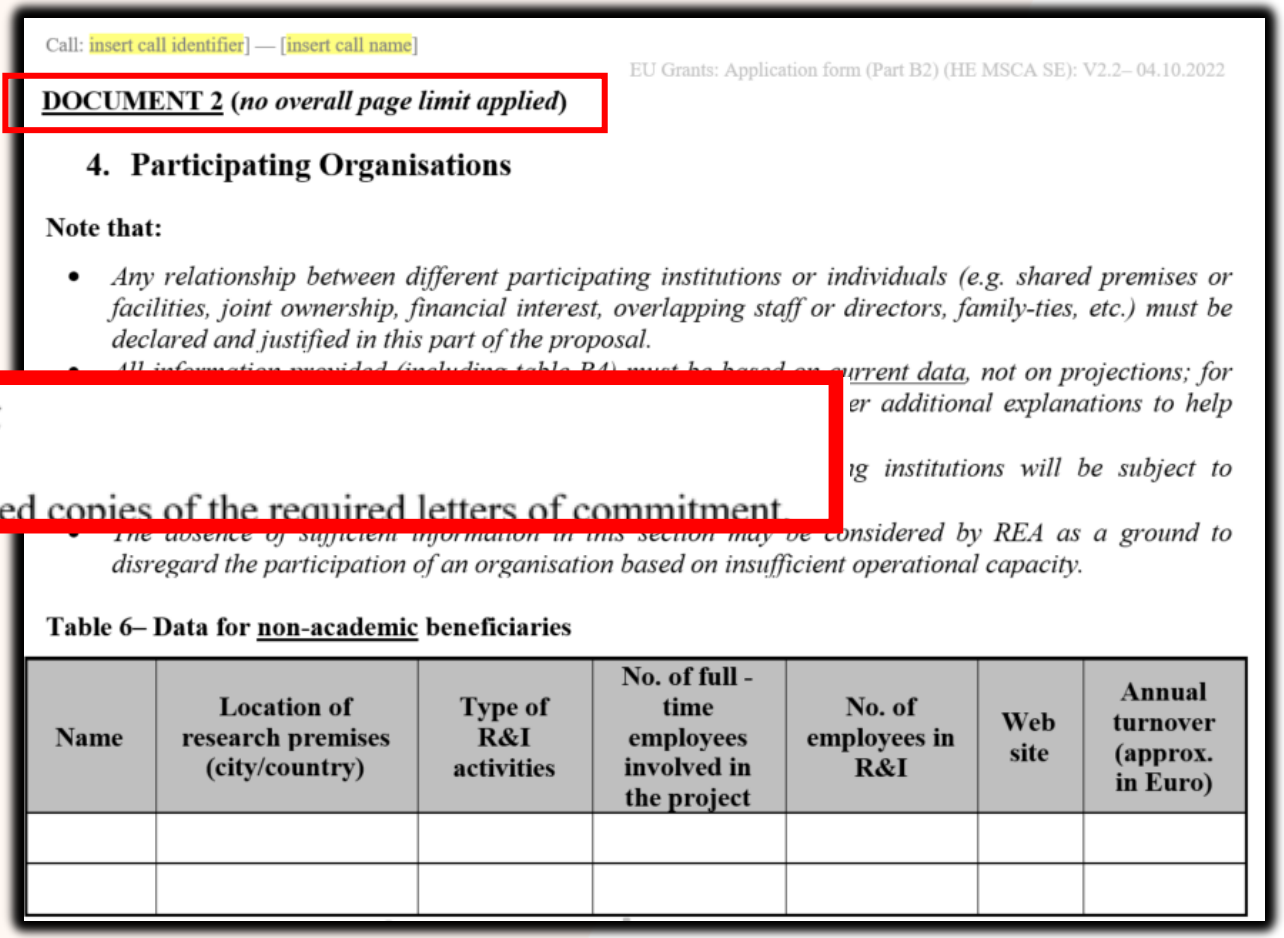
- Appropriateness of the research infrastructure and capacity of each participating organisation, as outlined in Section 4 (Participating Organisations), in light of the tasks allocated to them in the action;
- Consortium composition and exploitation of participating organisations' complementarities: explain the compatibility and coherence between the tasks attributed to each beneficiary/associated partner in the action, including in light of their experience; Show how this includes expertise in social sciences and humanities, open science practices, and gender aspects of R&I, as appropriate.
- Exceptional funding (if applicable)

Only entities from EU Member States, from Horizon Europe Associated Countries or from countries listed in the HE Programme guide are automatically eligible for EU funding. If one or more of the partners requesting EU funding is based in a country that is not automatically eligible for such funding, the application shall explain in terms of the objectives of the action why such funding would be essential. **Only in exceptional cases** will these organisations receive EU funding. The same applies for international organisations other than IERO (not in EU).

If applicable, explain why participants from **other countries**[14] (i.e. countries that are neither EU Member States nor countries associated to Horizon Europe, nor in the List of Participating Countries in Horizon Europe) are essential for implementing the project.

Instructions, please remove

Part B 2



Call: insert call identifier] — [insert call name]

EU Grants: Application form (Part B2) (HE MSCA SE): V2.2– 04.10.2022

DOCUMENT 2 (*no overall page limit applied*)

4. Participating Organisations

Note that:

- *Any relationship between different participating institutions or individuals (e.g. shared premises or facilities, joint ownership, financial interest, overlapping staff or directors, family-ties, etc.) must be declared and justified in this part of the proposal.*
- *All information provided (including table B4) must be based on current data, not on projections; for*
- *er additional explanations to help*
- *ıg institutions will be subject to*
- *The absence of sufficient information in this section may be considered by REA as a ground to disregard the participation of an organisation based on insufficient operational capacity.*

Table 6– Data for non-academic beneficiaries

Name	Location of research premises (city/country)	Type of R&I activities	No. of full - time employees involved in the project	No. of employees in R&I	Web site	Annual turnover (approx. in Euro)

5. Letters of Commitment

Please use this section to insert scanned copies of the required letters of commitment

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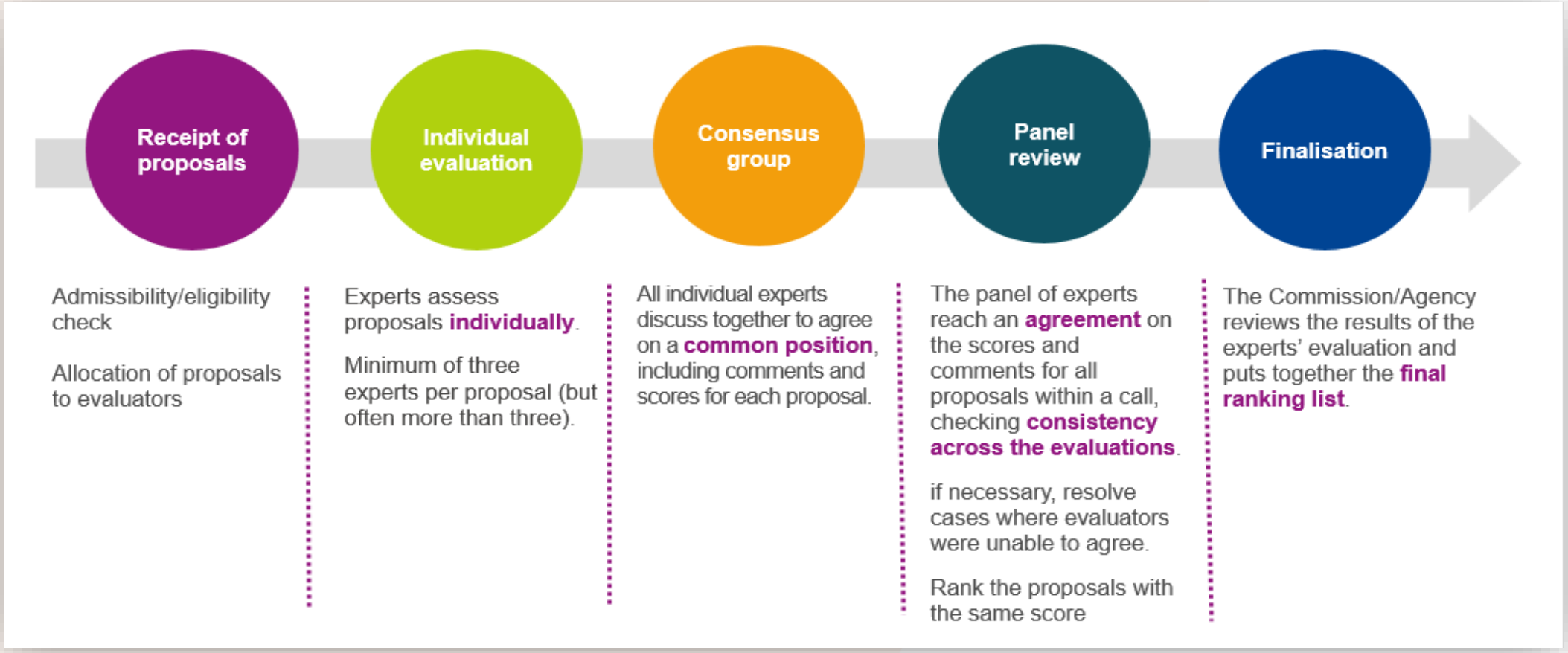
Overview of the Evaluation process



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Evaluation criteria

Excellence	Impact	Quality and efficiency of the implementation
Quality and pertinence of the project's **research and innovation objectives** (and the extent to which they are ambitious, and go beyond the state of the art)	Developing new and lasting **research collaborations**, achieving **transfer of knowledge** between participating organisations and contributing to improving **research and innovation potential** at the European and global level	Quality and effectiveness of the **work plan**, assessment of **risks**, and appropriateness of the effort assigned to work packages
Soundness of the **proposed methodology** (including interdisciplinary approaches, consideration of the gender dimension and other diversity aspects if relevant for the research project, and the quality and appropriateness of open science practices)	Credibility of the measures to enhance the **career perspectives** of staff members and contribution to their **skills development**	Quality, capacity and role of each participant, including **hosting arrangements** and extent to which the consortium as a whole brings together the necessary expertise
Quality of the proposed **interaction between the participating organisations** in light of the research and innovation objectives	Suitability and quality of the measures to **maximise expected outcomes and impacts**, as set out in the dissemination and exploitation plan, including communication activities	
	The magnitude and importance of the project's contribution to the expected **scientific, societal and economic impacts**	
50%	**30%**	**20%**

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SE novelties under MSCA (vs. H2020 MSCA RISE)

- **Up to 1/3** of the total funded secondments within EU/MS, can be from the same sector (under the condition that they are interdisciplinary).
- Simplification: minimum duration of the secondments 1 month independently of the institution where secondees go.
- Action duration is the same but the number of person months is **now 360** (€1.656 Mio€) instead of 540 (2.484 Mio€) of RISE
- Open Science aspects evaluated under Criterion 1 – Excellence & Criterion 3 - Quality and efficiency of implementation

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Tips and tricks

Closely follow the call requirements

Be in line with the action's objectives and expected outcomes

Follow available guidelines

Use the structure provided in the template and address all the evaluation criteria

Highlight the EU dimension

Show that your proposal addresses EU policy priorities and/or societal challenges

Get a second opinion

Have your proposal proof-read by a colleague and pre-screened by your NCP

Sustainability of collaboration

Describe the benefits of cooperation and how they can go beyond this project

Contact your

National Contact Point

(NCP)

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CORDIS Database

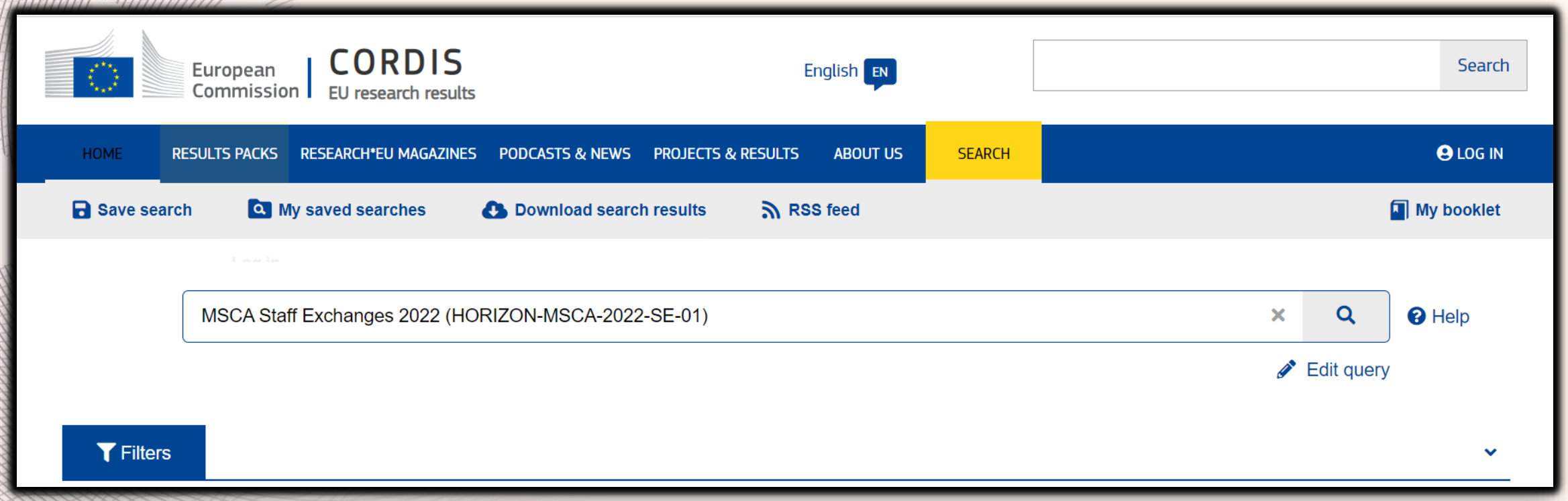

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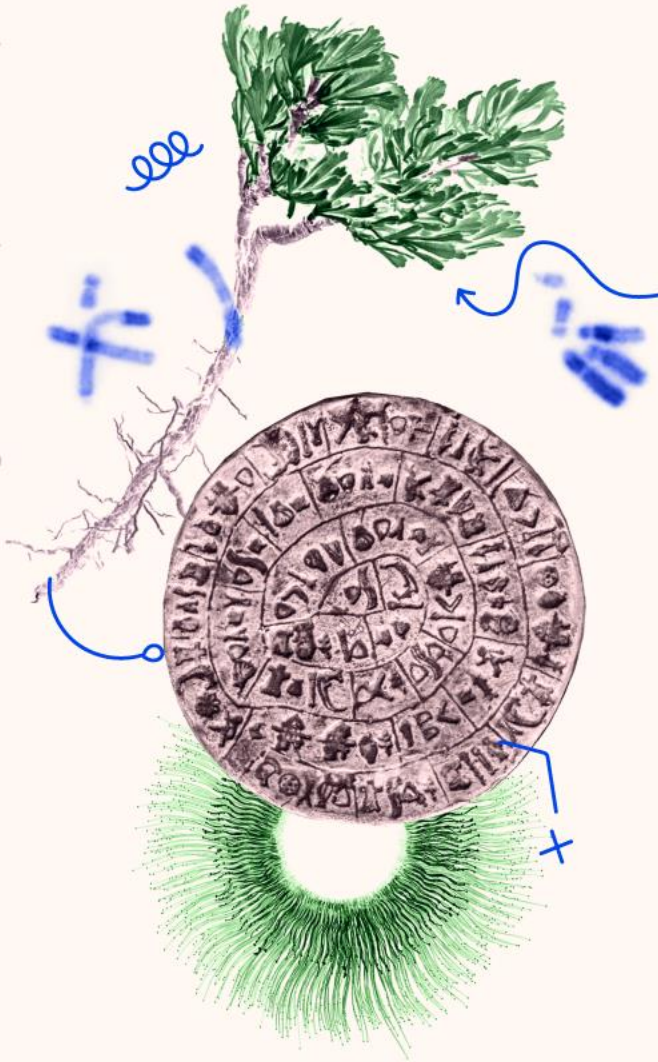
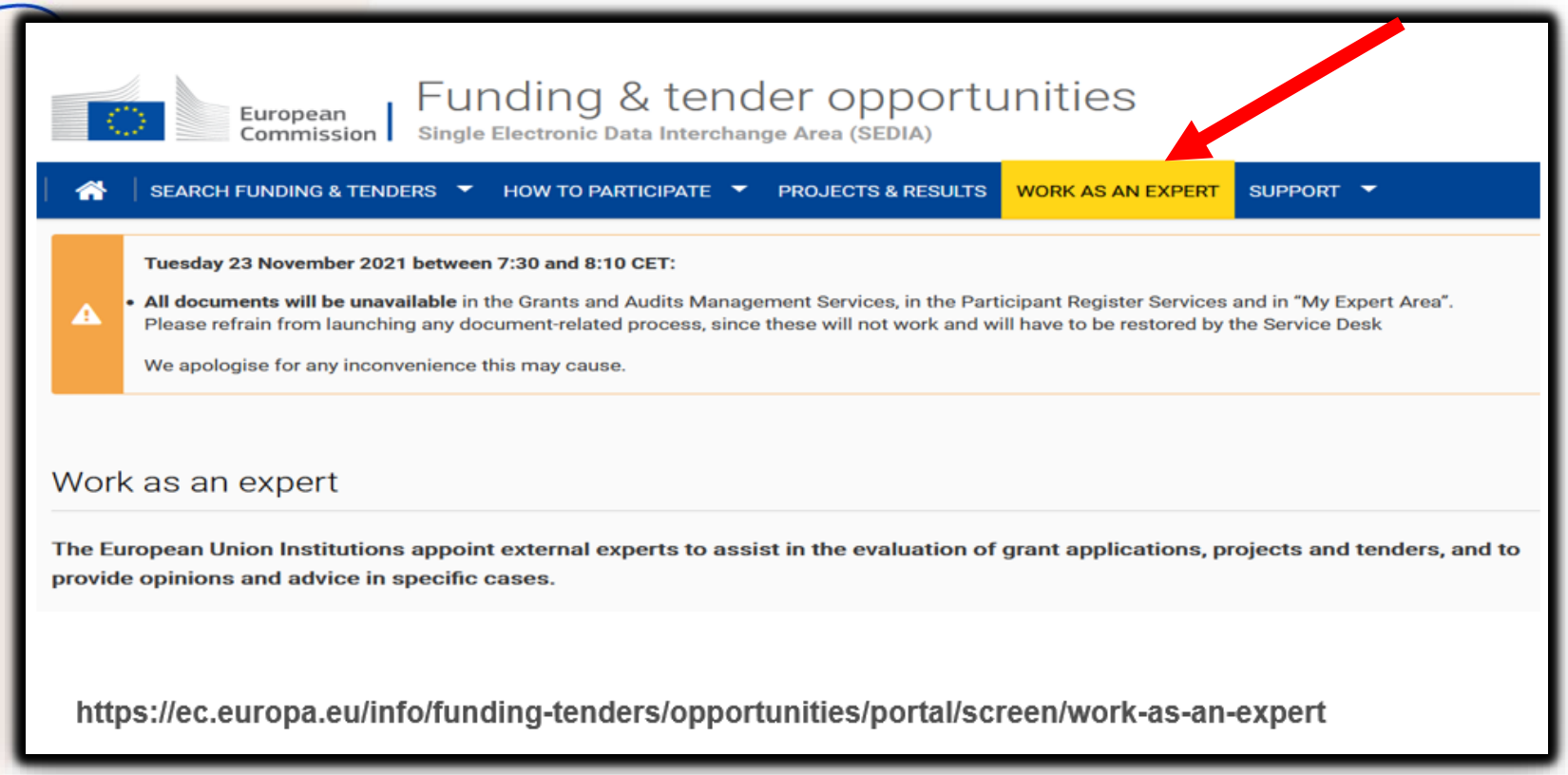
image sources: iStockphoto.com / Unsplash



Be an Expert!



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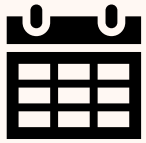
MSCA SE Info Session

The next Staff Exchanges call for proposals is now open for applications on Participant Portal, 6 October, with a deadline on 8 March 2023.

Join our online info session on 7 December 2022 about MSCA Staff Exchanges 2022



Save the Date!

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Questions and answers?

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Thank you!

European Research Executive Agency

#MSCA #HorizonEU

@REA_research @MSCActions

https://rea.ec.europa.eu/funding-and-grants/horizon-europe-marie-sklodowska-curie-actions_en

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Staff Exchanges

Back-up slides

Marie Skłodowska Curie Actions